**ZiYuan Zhou (Caroline)**

Mingwanglang 302, Qinhuai District, NanJing.

**Date of Birth:** 21th July 1998

**Email:** 1990559584@qq.com **Mobile:** 15951766212**Tel:**0512 63684163

**CAREER OBJECTIVE**

To explore primary school teaching and develop my skills and knowledge as a teacher.

As a college student , I have learned the value of hard work. I always put in many hours of study into my course at university and have a great enthusiasm for languages.

I believe that the knowledge and skills I have learned during my studies make me a suitable candidate for the job . I thrive on new working challenges and have a great sense of achievement to complete any task. I am equally as comfortable working in a team as well as on my own using my initiative.As a good communicator in terms of writing, listening and talking in three languages, these skills were important whilst doing my degree where interaction is a daily part of college life with lecturers and other students. I am able to maintain a good rapport with colleagues and the public.

I am a reliable person where I feel I have proved throughout my education and work by always being punctual and have never failed to attend. I am extremely flexible in the workplace and understand that priorities and deadlines are regularly changed. I am able to adjust accordingly, always putting the business needs first.

**EDUCATION**

**2017 - 2020 NanJing Institute Of Tourism And Hospitality, NanJing**

**Major:** Spanish

**Achievement**

CET 4 (June 2018);

CET 6 (December 2018);

Diploma of Spanish of level B1 (April 2019);

First prize of “Spanish Speech competition” during the”Talents Cup” (April 2019);

First prize of “Attraction explain in Spanish”(May 2019);

Second-level Certificate for National Computer.

**2014 - 2017 PingWang High School,SuZhou.**

**College Entrance Examination:** Chinese(121), Mathematics(76),EngLish(84)

History(C),Geography(C).

English dubbing contest first prize（February 2016）

**2011 - 2014 MEIYAN SECONDARY SCHOOL,SUZHOU.**

Chinese(passed),Mathematics(passed),English(passed),

History(B),Physics(C),Chemistry(B),Politics(C).

**EMPLOYMENT HISTORY**

**10th June to 10th July - WeiQian Ramen** - Working as a waitress.

**23th November to 15th January** -Chinese teaching to foreigners.

**SKILLS**

**Teamwork**

I feel that I am a great team player.As a college student, I have a lot of homework which needed to be finished with teamwork, and I can organise it well. We had to make a traveling plan.I’m the one to search for all the information, such as: tickets, hotel, restaurant.I make a comprehensive list of all those information.

**Communication/Inter-personal skills**

Patience, understanding, courteous and a pleasant disposition are part of my nature and I believe are needed for effective communication to the general public and colleagues. As a good communicator in terms of writing, listening and talking, these skills were important whilst doing my degree where interaction is a daily part of college life with lecturers and other students.

**Willingness to learn**

Learning is an important part of college life where new modules are learned on a regular basis. I have the ability to learn and understand new skills and would be comfortable learning new skills from more senior members of staff.

**Computer skills**

I am computer literate and used to Microsoft applications such as MS Word, Excel and PowerPoint as well as applications on Apple products which were required for college work.

**Childcare experience**

I have a lot of experience of working with kids. I have had to look after my two younger cousins for many years which required patience and a lot of care.

**INTERESTS**

I enjoy watching movies and working out in the gym. My favourite band is QUEEN, and my favorite singer is Robbie Willian.