

ZAHID ALI

Father Name; Nawab Ali
Date of Birth; 18/04/1988
Marital Status; Married
Mailing Address; Islamabad Wildlife Management Board, Murghazar zoo Dino park, Islamabad.
Total Experience; 7 years
Native Language; **Pushto/ Pashto (Northern, Central, Southern)**
Current Position; Translator/ Interpreter
CNIC No.; 21303-8166734-7
Contact; 03060985433 / 03469004484.
E-mail; freedomwork39@gmail.com

Objective

To obtain a responsible position in a professional organization where I can utilize my knowledge and skills with the ultimate commitment to the achievement of organizational goals.

Education

CMA (In progress) Managerial Level-02
ICMAP 2018

MBA (Finance) 2008-2010
Institute of management Sciences (IMS) Hayatabad Peshawar, Pakistan.
3.3 CGPA out of 4

B.Sc (Computer Science) / English – Pashto language course 2006-2008
Kohat University of Science and Technology (KUST), Pakistan.
1st division

DIT (Diploma in Information Technology) 2007-2008
NWFP board of Technical Education Peshawar, Pakistan.
1st division

F.Sc 2004-2006
BISE Kohat, Pakistan.
1st division

SSC 2004
BISE Kohat, Pakistan.
1st division

Experience

Translator tools and other Computer Skills

Personal Qualities

Job Responsibilities (Translator/Interpreter):

- Performed various translation and interpretation duties from Pushto into English and English into Pushto, including written texts, localization, internationalization, audio files, and live speaking presentations.
 - Arranged concurrent translation during corporate meetings to allow English audience members to take part in Pushto-language events.
 - Translated text projects, including legal documents, website content, news articles, and corporate reports.
 - Upheld strict confidentiality policy when translating personal and diplomatic materials.
 - Provided interpretation and transcription services as needed by corporate clients.
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- Diploma in Information Technology (DIT).
 - UI/UX translation.
 - DeepL
 - Memsources
 - word fast
 - SmartCAT
 - Bing Microsoft Translator
 - Google Translate
 - Accounting Software's (QuickBook, Peachtree, Tally)
 - MS- Office.
 - SPSS.
 - Adobe Photoshop.
 - Corel Draw.
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- Confident and team Builder, able to motivate and communicate to achieve Desired business goals and targets.
 - Self-starter with the ability to analyze events/ situation and recommend Strategies to improve performance.
 - NGO management skills.
 - Technical skills.
 - Communication skills.
 - A positive Attitude and friendly personality.
 - Ability to manage change and conflicts.
 - Skills in organizing, planning and good time management.

Interest and Activities

- Reading financial Reports of different companies.
- Business News.
- Playing football.

Languages

- English
- Pushto/ Pashto
- Urdu
- Arabic
- Persian

References

Reference will be furnished on request.