|  |  |
| --- | --- |
| Yuriy Zhurahovskiy |  |
| Date of birth: | September, 19, 1984 |
| Location: | Kyiv |
| Phone number(s): | +38 063 7773335 |
| E-mail: | blackdragon@ukr.net |

**Summary**

Possess experience of team management. On previous post participated in organization, staffing, work process organization and management of a division (11 persons). Participated in organization and carrying out of international cooperation activity (general cooperation, training, sales of Ukrainian products). Participated in NATO-Ukraine negotiations.

Have experience with corporate software (databases, data processing, document management, etc.).

Possess experience of starting and promotion of online business.

**Experience**

**Expert advisor**

February 2011 – April 2013

**Military unit (Special Service (State Security Service of Ukraine)), Kyiv**

Team management and consultancy of a division, analytical support and documents processing. Taking part in organization and participation in international cooperation activities, including sales negotiations. Conducting translating activities.

**Leading Specialist**

March 2009 – February 2011

**Military unit (Special Service), Kyiv**

Data processing, preparation of analytical documents, translation activity, working with databases. Taking part in organization and participation in international cooperation activities, including sales negotiations, conducting translations of negotiations and documentation.

**Specialist**

April 2008 – March 2009

**Military unit (Special Service), Kyiv**

Participation in international cooperation activities, conducting translations of negotiations and documents. Data processing, preparation of reports.

**Instructor**

Jun 2006 - Apr 2008

**Military unit (Ukrainian Navy), Simferopol (Crimea)**

Conducting language training courses for military personnel. Organization and participation in international trainings (including annual "Sea Breeze" naval training, NATO bilateral sessions, etc.) and other cooperation efforts.

**Possess a military rank – captain (in reserve).**

**Education**

**Kyiv National Taras Shevchenko University** (Kyiv, Ukraine)

2001 - 2006

Translator and Administration officer of tactical level, graduated from Military institute, obtained a diploma level of "Specialist".

**Language skills**

**English** - fluent (I can be interviewed in this language)

**Spanish** - intermediate

**Portuguese** - elementary

**Russian** - native

**Ukrainian** - native

**Courses, Trainings, Certification**

**Analysts courses**(Kyiv, Ukraine)

End date 2010

Personal and professional development course.

**Leadership courses**(Simferopol, Ukraine)

End date 2007

Training course was conducted by Navy Team Ukraine / US Naval Forces Europe.

**Additional Information**

**Translation**

I have participated in numerous translation and negotiation activities, both in oral and written form. I've worked with foreign delegations (USA, UK, Poland, Germany, Spain, France, Kenya, India, etc.), with international inspections (NATO-Ukraine and Europe-Ukraine teams) and during negotiations. I've participated and provided translations during international military trainings (Sea Breeze) and other activities.

I worked with different thematic translations (technical, economic, legal, etc.).

**Computer/Internet skills**

**Software:**

• Office (MS Office, OpenOffice)

• Graphics (Photoshop, Paint.NET)

• Internet (working in Internet, search)

• Google services (Analytics, AdWords, AdSense, Drive, Gmail)

• SEO basics (ТИЦ, PR, links, social networks)

**Hardware:**

• Assembling, setting up and overclocking of PC; assembling of basic servers/work stations

• BIOS

**Experience in web analytics, promotion and optimization:**

Connection, setting up and analysis of operation of sites in Google Analytics and Yandex Metrics. Analysis and selection of key phrases for ads campaign in AdWords. Adaptation of texts and meta words of the site for search engine optimization. Attraction and creation of external links to the site. Also possess some experience of promotion in social networks and forums.

Connection and support of ads campaign in AdSense, control of activity of ads campaigns.

Possess some experience of working with WebEffector and GoGetLinks.

Adding links after registration in catalogues, publication of messages in forums, messages in comments, publications in blogs and other publications to Google/Yandex addurl to accelerate indexing and to enhance search results for separate site.

**Driving license**

В and С categories

**Hobbies and interests**

Computer technologies and design.

Photography.

**Personal qualities**

Purposefulness

Persistence

Desire to training and development

Hard-working