Dear Mr/Mrs,

I am interested in working as an effective part of your management for your organization. I have experience in much more fields needed in translation, many and many years of experience to offer you. I enclose my CV as a first step in exploring the possibilities of employment with your respected organization.

I am the best match for your Arabic <> English projects as I have wide linguistic knowledge of both Arabic and English. I guarantee punctuality and deadlines combined with reasonable and negotiable rates. You will be really satisfied when you give me your projects.

What I like most about my job is that it gives me the opportunity to learn and be creative, and it looks like this position would do the same. I feel that I could be a valuable asset to your team, and I bring to the table all of the skills that you require in a translator.   
I look forward to discussing my qualifications further and I can be reached by email at **Translator.Joe.Leader@gmail.com** or by phone at (0597632474).

Thank you so much for your time.

Best wishes,  
Yousef El-ferea

**CURRICULUM VITAE**

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| --- | --- |
| Personal Information | |
| Name | Yousef Awni Muhammad El-Ferea |
| Gender | Male |
| Date of birth | 13/04/1994 |
| Marital Status | Single |
| E – Mail | [Alexjason147@gmail.com](mailto:Alexjason147@gmail.com) |
| Mobile No. | 0597632474 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualifications | | | | |
| Qualification | **University / Institute** | **Specialization** | **Graduation**  **Year** | **Degrees** |
| Bachelor | Al-Aqsa university | English Language and Teaching Methods | 2017 | 86 % |

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| --- |
| Practical Experience |
| 1. I worked in English <> Freelance Translation Services. 2. I worked in Arabic <> English Freelance Translation Services 3. I worked as an English teacher at Unrwa schools. |
| Skills |
| 1. I can use Microsoft Office programs, Photoshop and cutter sounds. 2. I can design English lessons on PowerPoint program shown on LCD. 3. I can use social media for teaching English. |
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