

**Vivek Kumar Mishra**

Male, 23

EDUCATION			
Year	Degree	Institute/ School	Percentage
2022	MBA	Indian Institute of Management Sirmaur	-
2018	B.com	Sri Aurobindo College, University of Delhi	71.5
2015	Intermediate	DAV Public Senior Secondary School, Bina	85.3
2012	Matriculation	St. Francis School, Anpara	70.3
ACADEMIC ACHIEVEMENTS			YEAR
<ul style="list-style-type: none"> Felicitated as Ernst & Young Anchor for successfully handling the recruitment drive in SAC, DU. 			2017
<ul style="list-style-type: none"> Subject topper for scoring 95 in Accountancy in All India Senior School Certificate Examination. 			2015
WORK EXPERIENCE / INTERNSHIP			
PricewaterhouseCoopers		Tax Analyst	Nov '18-Mar '19
Roles and responsibilities	<ul style="list-style-type: none"> Assisted in filing corporate tax (ITR 6) & tds returns and built knowledge base in issues like Permanent Establishment (PE), Fees for technical services (FTS) through prior cases. Carried out business research analysis of over 1000+ clients using research databases such as Bloomberg, Hoovers, MCA portal etc. to identify distinct revenue opportunities. 		
Swiggy		Operations Intern	Apr '20-May '20
Roles and responsibilities	<ul style="list-style-type: none"> Provided training to delivery partner & customer partner support to identify & analyse the issue before providing resolution for the segment 'Swiggy Genie' launched in April 2020. Assisted DP & CR support to ensure order fulfilment, validate legitimate delivery items, logistics for cancelled PUDO order etc. when a help ticket generated from the support. 		
Khoon		Management Intern	May '20-May '20
Roles and responsibilities	<ul style="list-style-type: none"> Created a database of blood donors & blood banks across the nation to provide instant aid. Received Letter of Recommendation from the NGO Jaanavi Social Welfare Foundation. 		
PROFESSIONAL SKILLS			
<ul style="list-style-type: none"> Microsoft Office (Excel, Word, PowerPoint), Income Tax Return Filing Utility (ITR). E-certifications on Accounting Analytics, Problem solving with Excel, Spanish Vocabulary etc. 			
POSITIONS OF RESPONSIBILITIES			
Placement Member IIM Sirmaur(2020-22)	<ul style="list-style-type: none"> Forming fresh connections with talent team to expand corporate tie-ups with IIM Sirmaur. Promoting LinkedIn account, organizing webinars and CV vetting sessions for the batch. 		
Placement Head SAC, DU (2017-18)	<ul style="list-style-type: none"> Led a team of 6 to conduct recruitment drives, seminars, PPT etc. for all courses in college. Conducted on-campus recruitment drives for EY, TCS, Concentrix, Urban Company etc. Received 'Certificate of Appreciation' for valuable contributions towards Placement Cell. 		
Secretary, Commerce Society SAC, DU (2017-18)	<ul style="list-style-type: none"> Coordinated national seminar on Indian Economy; conducted 'Entrepreneurship awareness drive' in collaboration with IIT Kharagpur; hosted semi-formal event viz. College Farewell. Received 'Certificate of Appreciation' for service to 'Aakraya'- The Commerce Society. 		
Class representative SAC, DU (2016-18)	<ul style="list-style-type: none"> Elected as a class representative of B.com batch for 5 consecutive semesters by students. Schedule internal assignments, conduct batch meets, forward key information to the batch. 		
EXTRA CURRICULAR ACTIVITIES			YEAR
Teaching	<ul style="list-style-type: none"> Volunteered for IYM program to teach under-privileged kids in Hauz Khas. 		2016
Quizzing	<ul style="list-style-type: none"> Participated in Financial Quiz at 36th India International Trade Fair, Delhi 		2016
ACADEMIC PROJECTS			
Boston Consulting Group (2020)	<ul style="list-style-type: none"> Worked on a market research & strategy project on handset leasing offered by BCG. Identified market trend, profitability, competitors etc. to calculate the net impact of leasing. 		
OTHER INTERESTS			
<ul style="list-style-type: none"> To solve sudoku, watch & play cricket. 			