**CURRICULUM VITAE**

PATSA, SAMASTIPUR, BIHAR, INDIA

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**Vikram Kumar Pathak**

**WORK EXPERIENCE:-**

* WorK for Translation/subtitling/Transcription as Freelancer (five years)
* Listen to recorded conversations and provide translations.
* Maintain records of results dealing with translations in order to build a best-practice manual.
* Reviewing and proofreading mother-tongue text.

**EDUCATIONAL QUALIFICATION :-**

* **Bachelor of Computer Applications (**2010-13) with first div**.**
* **Intermediate (**science**) from CBSE (2010)with first div.**
* **High school from Holy mission high school, bihar (**2007) **with first div.**

**SKILLS AND INTERESTS :-**

* Hardworking, dilligent individual with good communication with interpersonal skills.
* Knowledge of basic operations on computer, Audio/video editing, Microsoft office, .
* Knowledgeable and experienced translator able to work in multiple environments.
* Fluent in multiple languages with knowledge of cultural and regional variations
* Proficiency in ENGLISH and HINDI..
* Familiar with translation software tools.
* Able to work to tight deadlines.
* Highly skilled in Word, Excel and Microsoft Outlook.
* Appreciation of active thinking and good communication ability.