**VIKASH KUMAR**

House No-12/865, Vasundhara, Ghaziabad

Mobile:7042156107

Email: vikasjournalist@gmail.com

**A Writer/Translator With 9+ Years of Industry Experience**

**Key Skills:** English Writing, English to Hindi and Hindi to English Translation

**Work Experience**

**Virtual Employee Private Limited, Noida** (From Feb 2015-Till Date)

**Roles and Responsibilities SENIOR CONTENT WRITER/TRANSLATOR**

* English to Hindi and Hindi to English Translation
* Handled translation projects of different subjects such as finance, science, business, and engineering
* Handing content requirements of various U.S and North-American clients
* Handling content requirement for social media such as Twitter, Quora, LinkedIn , and Reddit

**Grand Concept Media Private Limited, Noida (**From May 2014-15 January)

**Roles and Responsibilities ASSISTANT EDITOR**

* English to Hindi translation
* Contributed as a bi-lingual translator in the magazine
* Handling a pool of translators

**Liqvid E-Learning Services, Noida** (From July 2013- March 2014]

**Roles and Responsibilities: TECHNICAL TRANSLATOR**

* Part of global documentation process (feedback development) of Hewlett-Packard.
* Technical English to Hindi translation
* Interaction with SME of various domains
* Writing technical content for the website

**Extramarks Education Private Limited, Noida**(October 2012- June 2013)

**Roles and Responsibilities: HINDI TRANSLATOR**

* Worked as a contentwriter responsible for writing on education related products
* Reviewing and editing of documents

**Planman Media Private Limited, Noida** (September 2006- December2011)

**Roles and Responsibilities: NEWS REPORTER CUM ONLINE WRITER**

* Handled the English Web portal of [www.thesundayindian.com](http://www.thesundayindian.com)
* Covered business section of the magazine
* Planning editorial strategy for the on daily basis and in the medium and short term
* Writing research based articles such as gadget review, financial articles such as stock market report, company analysis

**Total Television Private Limited, New Delhi**( Feb 2005-August 2006) **News Reporter**

**Roles and Responsibilities:**

* Worked as online writerin TotalTelefilms Private Limited, Delhi,and (February 2005-August 2006)
* Contributingbusiness stories for web portal
* Responsible for bringing out a programme on real estate in NCR

**EDUCATIONAL BACKGROUND:**

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| --- | --- |
| Class | 1st Class |
| University | Magadh University  |
| PG DIP. In Mass COMM(2003-04) | CMAC, DELHI(Regular) |