

CURRICULUM VITAE

PERSONAL DATA:

Name: **Valbino Figueiredo**
Nationality: **Angola**
Date of birth: **July 26th 1996**
Location: **Lisbon, Portugal**
NIF: **296909980**
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Idioms: **English - Fluent**
Spanish - Advanced
Portuguese - Native



PROFESIONAL TRAINING:

Jan – Aug 2014: **Formation Course of Translators - Beginner and Introduction to CAT PT-ENG-PT Translation, Literary and Juridical**
CINFOTEC, Luanda, Angola

Aug – Dec 2014: **Executive Secretariat Course of Administration**
Advanced English Course
CINFOTEC, Luanda, Angola

Jul – Sept 2018: **Cabin Crew Course. AESA. (UE) n° 1178/2011;(CE) n° 216/2008**
Pro Fly Academy - Grupo Flyhostess
Santiago de Compostela.

Jul – Sept 2018: **Generic Survival Practice in Land**
Local Fire Crew
Santiago de Compostela.

Jul – Sept 2018: **First Aid and Lifesaving Course**
Pro Fly Academy - Grupo Flyhostess
Santiago de Compostela.

Jul – Sept 2018: **Cabin Crew Air Simulator Practice. Globalia Formación.**
Palma de Mallorca.

EDUCATION

Aug 2015 – Aug 2017: **Sophomore Year (Petroleum Engineering/Chemistry/Linguistics)**
The University of Tulsa, Tulsa, Oklahoma, USA

Jan – May 2015: **English as a Second Language Certificate**
University of Denver, Denver, Colorado, USA

December 2013: **High School Graduate**
Colégio Raio Verde, Luanda (Angola)

PROFESIONAL EXPERIENCE

- Aug 2017 – Jun 2018: **Recepcionist/Assistant**
BIAS Consultoria e Empreendimentos, Luanda (Angola)
To inform, conduct and filter information between prospective customers, internal and external, and act as a bridge in between them.
- Set 2018 – Jan 2019: **Commercial/Salesman**
Grupo Scala, Lisbon (Portugal)
- Jan 2019 – Jan 2022: **Juridical Assistant/Professional Translator**
Dr^a Valdira Kleber – Lawyer Office, Lisbon (Portugal)
Documents, Notary/Translation services of diverse documentation, Juridical Assistance.

COMPLEMENTARY INFORMATION

- Excellent communication skills due to university classes focused in social and humanitarian causes.
- Translation expertise in many areas, knowledge of CAT tools.
- Basic knowledge of PHC software.
- MS Office Advanced Package (Word, Excel, Access, Point)
- Dominion of universal languages both orally and written.
- Multicultural experiences as a resident in other countries, therefore, possesses great adaptability and a flexible mind, key to learning and development in diverse areas.
- Fitness and living healthy enthusiast. Basketball, kickbox and bodybuilding sportsperson.
- Focused in serving others.