

## TRISTAN BRITTINGHAM

### OBJECTIVE

---

An extremely organized and professional graduate with over 3 years of experience in Japanese language interpretation, communication, and some translation. I exhibit good decision-making skills with great problem-solving ability and capability to coordinate and carry out assigned task. I am a resourceful and skilled professional with strong management and organization skills and able to plan and coordinate security plan. I am experienced in coordinating and meeting operational objectives.

### EDUCATION

---

**2015-2019 University of Alabama at Birmingham**  
**Bachelors of Arts in Communication Studies**  
**Birmingham, Alabama**

### WORK OF EXPERIENCE

---

**2018- 2020      Honda                      Contracted: Japanese Interpreter and Translator**

Performed simultaneous interpretation by phone, meetings, and video calling. Most common and accurate translation English to Japanese. Attended conferences and meetings and performed as an official translator to mediate discussion. Translate foreign languages for clients in prison so they can understand prison officials. Relay concepts and ideas between languages.

**2016-2021              Borsetta Stivali                                      Social Media Marketing Manager**

Communicated with Japanese clients via Skype translating Japanese to English. Developed relevant content topics to reach the company's target customers. Create, curate, and manage all published content (images, video, written and audio/podcast). Monitor, listen and respond to users in a social environment way while cultivating leads and sales.

### Languages & Skills

- Fluent in Japanese Language
- Japanese Oral Proficiency Exam (Advanced)
- Defense Language Aptitude Test (95)
- Proficient with Microsoft Word, Excel, and PowerPoint, and Internet research analyst
- Telephone customer service