**Tremain Xenos**

641-97 Yoshinari, Tottori City, Tottori 680-0864

(090) 1339-3172

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**Certifications**

Japanese Language Proficiency Test, Level 1, Pending 2014

Japanese Language Proficiency Test, Level 2, Completed 2007

**Relevant Experience**

**Independent Translator/Web Consultant,** 2013-present

*Wasokan, Ltd.*

Japanese-English translation of all documents for English version of web site

Assistance in design of web site for overseas sales of Japanese kimono

**Adjunct Professor and Program Assistant,** 2011-present

*Tottori University of Environmental Studies*

Designs Speaking and Listening section of English language curriculum

Facilitates language classes and offers private tutoring and essay correction

Prepares bilingual Japanese-English administrative documents

**Coordinator for International Relations,** 2010-present

*Coordinator for International Relations*

Japanese-English and English-Japanese translation of documents

Consultation on financial and government issues with non-Japanese residents

Consecutive interpreting at medical centers

Simultaneous interpreting in legal consultations

**Independent Translator,** 2009

*Diamond Electric*

Japanese to English translation of complete range of operation and programming manuals for assembly line machinery

**Translator/Proofreader,** 2007-2009

*Tottori International Activities*

Prepared English version of minutes from prefectural governor’s press conferences for web site of local international outreach group

**Coordinator for International Relations,**2003-2004

*Kitaaiki Village Office*

Japanese-English translation of documents

Conducted international outreach events

Provided English language education for local primary and secondary students

**Other Translation Experience**

Simultaneous interpretation in extrajudicial settlement action, 2012

Numerous small-scale independent translation contracts since 2006

Creation of web site of English translation of Japanese television drama, 2000

**Education**

**MA, Applied Linguistics,** 2012, *University of Birmingham*

**BA, Japanese Language,** 2003, *University of California at Berkeley*

**Professional Affiliations**

**JALT (Japan Association of Language Teachers)**

Charter Member of Tottori Chapter, 2014-present

Treasurer of Critical Thinking Special Interest Group, 2011-present