**TOMMASO RIBAUDO**

San José, Costa Rica.

tommaso.ribaudo96@gmail.com

**EDUCATION:**

*HS Diploma, Morro Bay High School, San Luis Obispo Coastal Department, CA.*

*PET, KET, and FIRST Certificate from the British Council.*

*Currently enrolled in the Ulatina, Costa Rica (Economics Major), Spanish and English courses.*

**PROFESSIONAL EXPERIENCE**

*English/Italian Translator, Freelancer since 2013 for private companies.*

*English Tutor, in Italy, for private students, since 2011.*

*Marketing and PR Management for “Bakery & Catering”, Email and interpersonal relations with English, Spanish, and Italian clients.*

*Receptionist at the “Escape Caribeño” Hotel in Puerto Viejo. Required Skills: Native Fluency in English and Spanish, Interpersonal Skills, Client Management, and accounting skills.*

**OTHER INFORMATION:**

*Languages: Italian (Native Fluency), English (Native Fluency), Spanish (Advanced), French (beginner).*

*Software knowledge: Microsoft Office (Word, PowerPoint, Excel, Access, Publisher…), Adobe Photoshop, Adobe Illustrator, Adobe Premiere Pro (and AfterEffects), DreamWeaver (Basics), Translator Software (Systransoft Systran, Wordfast).*

*Additional Skills: Amateur Video and Sound Editor,*

*Projects: “Every 15 Minutes” Awareness Video Campaign, location scouting and Marketing.*

*Other Jobs: Setting up and Managing different Websites, TripAdvisor and Facebook Pages in different languages for local Businesses (Bakery De Gustibus, Como en Mi Casa, Escape Caribeño …).*

REFERENCES AVAILABLE UPON REQUEST