

Important info in CV

Full Name: Vuong Thi Ha Thanh
Sex: Female
Data and Place of birth: 30/10/1982
Current Address: 4.05, Lot G2, Chung Cu Hung Vuong, Ward 11, Dist. 5, HCM city
Nationality: Vietnam
Mother tongue: Vietnamese
Foreign language(s): English
Mobile: +84909884680
Main Email: vuongthanh06@yahoo.com
Secondary Email: hakiettuong@yahoo.com
Skype: thanh.vuongvn
Yahoo messenger: hakiettuong

Are you a full-time freelancer translator? Or you have another full-time job?

Actually , I have a full-time job

What language pairs can you translate? Can you also translate from your mother tongue into English?

I can translate English into Vietnamese and Vietnamese into English

Are you often on MSN, SKYPE or other instant messenger?

Yeap, I often use yahoo.messenger. my ID : hakiettuong

When and how often do you check your email every day?

I am online almost working time from 8am to 8pm so I can check anytime I got mail

Do you have a translator certificate?

My main major is English as I graduated from University with BA in English. My bachelor is legal to translate all kind of document which will be accepted by Vietnames PCs and Authorities

Education (especially regarding your university and other certificates you got):

- 1. BA in English, Dalat university, LamDong Province, Vietnam- June 2004**
- 2. Certificate of secretery and office management, University of Economics, Ho Chi Minh City – May 2005**
- 3. MBA, General,Columbia Southern University, USA, December 2010**

Working Experience (please kindly write down the details, especially regarding your technical background and experience in translation field):

- 1. 2004-2005 CREATIS CO., LTD – Interpreter and tranlator**
- 2. 2005-2006 KINDEN VIETNAM CO., LTD – Translator cum administrative officer**
- 3. 2006-2007 BRITIST INTERNATIONAL SCHOOL – Teaching assistance**
- 4. 2007-2010 VIETSTAR JOINT STOCK CO. – Administrative officer cum translator**
- 5. 2010-up to nowNIHON SUIDO CONSULTANT CO. – Interpreter/ translator**

Daily average output: 1000 words

Rate: 0.05-0.07usd/source usd

First THREE areas YOU are MOST specialized in:

- 1. Ebsite / Marketing/ Press release**
- 2. Finance**
- 3. Legal/contract regarding to environment and environmental improvement**

GEL'S orders include the following fields. Please mark the fields you are specialized in with" √" and with " √" those you know but are not proficient in; for the rest please just leave them blank.

Electric		Electronics		Automotive	
IT/Software localization		Communication Technology	√	Mechanics	

Legal/Contract/Certificate	√	Website/Marketing material/Press release	√ √	Finance	√ √
Solar Energy Industry		Construction site security	√ √	Musical instrument	

Basically, we can count based on the table below, but each case can be negotiable.

Discount for matches (please write down the usual percentage you charge, and it will be discussed in the future):

Percentage of matches	Percentage to be paid
Repeat	10%
100%	15%
95-99%	20%
85-94%	30%
75-84%	40%
50-74%	50%
No Match	100%