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| Europass  Curriculum Vitae | |  | | |
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| Personal information | |  | | |
| First name(s) / Surname(s) | | Taira Akhundova | | |
| Address(es) | | A.Huseynov street 12, Home 29, Resulzade settlement, Binagadi region, Baku, Azerbaijan | | |
| Telephone(s) | | Mobile:(+99455) 285-01-37 |  |  |
| E-mail | | akhundova.t@mail.ru | | |
|  | |  | | |
| Nationality | | Azerbaijani | | |
|  | |  | | |
| Date of birth | | 06.08.1987 | | |
|  | |  | | |
| Gender | | Female | | |
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| Work experience      Dates  Occupation or position held  Name and address of employer  Type of business or sector | | 2010-up to present  Master Trainer, English language instructor  Organise trainings in Teaching English Language Methodology for English teachers in Azerbaijan  British Council  United Kingdom’s international organisation | | |
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| Dates  Occupation or position held  Name and address of employer  Type of business or sector  Dates  Occupation or position held  Name and address of employer  Type of business or sector | | September 2010 – January 2019  Teacher of Business and General English subjects  Western University, Baku  Private University  March 2007- August 2007  Interpreter,Office manager,  “Azerind-aqro” LLC, Baku  Private local company | | |
| Dates | | June 2006- March 2007 | | |
| Occupation or position held | | Interpreter,Office manager | | |
| Name and address of employer | | “Agrotechnics Azerbaijan” LLC | | |
| Type of business or sector | | Azerbaijan branch of the of Georgian company "Agritechnics Holding " | | |
| Dates | | April 2006-June 2006 | | |
| Occupation or position held | | Intepreter, assistant of director | | |
| Name and address of employer  Type of business or sector | | "Planeta" Company, Baku  Private medical company | | |
| Dates | | August 2005- April 2006 | | |
| Occupation or position held | | English teacher | | |
| Name and address of employer | | “SFX Computers’’, Baku | | |
| Type of business or sector | | Computer and languages course | | |
| **Education**  Dates  Title of qualification awarded  Name and type of organisation  providing education and training    Dates  Title of qualification awarded  Name and type of organisation  providing education and training  Dates  Title of qualification awarded  Name and type of organisation  providing education and training | | 2003-2007  English Philology  Azerbaijan University of Languages    2008-2010  Master of Business Administration (MBA)  Azerbaijan State Economic University  2020 -  English Teaching Methodology  Nakchivan State University | | |
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| **Qualifications**  Cambridge English Level 5 Certificate in Teaching to Speakers of Other Languages (CELTA)  Aptitude Test (APTIS) for Teachers | | **Pass (Grade B)**  Date of award: August 2019  **CEFR Grade – C**  **Date of award: June 2018** | | |
| **Training courses, workshops**  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course    Date    Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role | | Online training course on“Getting Started with Online Teaching” as a part of the British Council’s Learning Hubs: Improved skills for Stronger Societies  25-29 April, 2020  Participant  Teaching English Skills- Dialogue, Debating, Negotiating  February 2019,  Trainer  Master Trainer Development Course – Teacher Activity Groups (TAGs)- 40 hours  January 2019,  Trainer  Teaching English Skills- Dialogue, Debating, Negotiating – 24 hours  20-23 December 2018, Georgia  Participant  Master Trainer Development Course – Teacher Activity Groups (TAGs)- 40 hours  26-30 November 2018, Ukraine  Participant  Project : “Enhancing Employability Skills of People with Disabilities”  May-August 2018  Trainer    SPEX Project  January 2017- June 2019  Trainer  Sabah Groups  2014-2019  Trainer  Capacity Building for English Language Teachers and English Language (mutual project of BP , BC and MOE) in Ujar  22-26 April 2017, 4-9 September 2017, 14-19 April 2018, 3-12 September 2018  Trainer, online support programme moderator  English Courses for MOD officers, SBS officers  2011-2019  Trainer  Capacity Building for English Language Teachers and English Language (mutual project of BP , BC and MOE) in Tovuz (EFT 1,2)  1-5 June 2016, 7-11 October 2016, 1-5 February 2017, 26-31 August 2017, 23-28 December 2017, 20-25 April 2018  Trainer, online support programme moderator  Professional Development for Teacher Trainers course-MOOC  October- November 2018  Participant, with the excellent degree of completion  British Council Trainer Development Course; Trainer: BC Consultant Stephen Hindlaugh  25-28 January 2016  Participant  TKT Module 1  February- April 2016  Trainer- online moderator  Teacher training for recruited BC trainers  1-10 June 2015  Trainer  TKT Module 1  May- August 2015  Trainer- online moderator  “Teachers for the 21st Century” (for teachers of young learners – Fun English 1)  6-10 February 2014  Trainer  “Teachers for the 21st Century” (for teachers of young learners – Fun English 3)  2-6 September 2013 ; 7-11 September 2013  Trainer  Premier Skills Workshop  19-20 January 2013  Trainer  Teacher Training in Baku INSETT Institute  February- April 2012  Trainer | | |
| Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role  Training course  Date  Role      Training course  Date  Role  Training course  Date  Role    Training course  Date  Role | | American English E-Teacher MOOC "Using Educational Technology in the EFL Classroom’’  April-May 2018  Participant, with the excellent degree of completion  British Council e-learning course on Child Protection Awareness  May 2016  Participant  E- moderator Essentials M1 :Technical skills online moderated course  September-October 2014  Participant  Special Educational Needs (33 hours’ credit)  July 2015  Participant  “Teaching with Technology” Microsoft Online Course  May-June 2014  Microsoft Certified Educator (graduation degree: excellent)  TKT (Teaching Knowledge Test) Module 1 Online course  May-June 2014  Participant (graduation degree: excellent)  Madad : “Education for Future”  10-21 April 2014  Participant  CiSELT Summer School  23-29 July 2012  participant | | |
| Training course  Date  Role  Training course  Date  Role  Computer skills and competences | | Workshop on ICT in ELT; Trainer: Russell Stannard  23 August 2012  participant  Master Trainer Workshop  6-9 January 2012; Trainer: Emma Sue Prince  Participant  Competent with Microsoft Office, 1 C, Corel Draw, Photoshop, Web 2.0 | | |