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| EuropassCurriculum Vitae |   |
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| Personal information |  |
| First name(s) / Surname(s)  | Taira Akhundova  |
| Address(es) | A.Huseynov street 12, Home 29, Resulzade settlement, Binagadi region, Baku, Azerbaijan |
| Telephone(s) | Mobile:(+99455) 285-01-37 |  |  |
| E-mail | akhundova.t@mail.ru |
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| Nationality | Azerbaijani |
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| Date of birth | 06.08.1987 |
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| Gender | Female |
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| Work experience   DatesOccupation or position heldName and address of employerType of business or sector | 2010-up to present Master Trainer, English language instructorOrganise trainings in Teaching English Language Methodology for English teachers in AzerbaijanBritish CouncilUnited Kingdom’s international organisation |
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|  DatesOccupation or position heldName and address of employerType of business or sectorDatesOccupation or position heldName and address of employerType of business or sector | September 2010 – January 2019 Teacher of Business and General English subjectsWestern University, BakuPrivate UniversityMarch 2007- August 2007 Interpreter,Office manager, “Azerind-aqro” LLC, BakuPrivate local company  |
| Dates | June 2006- March 2007  |
| Occupation or position held | Interpreter,Office manager |
| Name and address of employer | “Agrotechnics Azerbaijan” LLC |
| Type of business or sector | Azerbaijan branch of the of Georgian company "Agritechnics Holding " |
| Dates | April 2006-June 2006 |
| Occupation or position held | Intepreter, assistant of director  |
| Name and address of employer Type of business or sector | "Planeta" Company, BakuPrivate medical company |
| Dates | August 2005- April 2006 |
| Occupation or position held | English teacher |
| Name and address of employer |  “SFX Computers’’, Baku |
| Type of business or sector | Computer and languages course  |
|  **Education**  Dates Title of qualification awarded  Name and type of organisation  providing education and training  Dates Title of qualification awarded Name and type of organisation  providing education and training Dates Title of qualification awarded Name and type of organisation  providing education and training |  2003-2007 English Philology Azerbaijan University of Languages 2008-2010 Master of Business Administration (MBA) Azerbaijan State Economic University2020 -  English Teaching MethodologyNakchivan State University  |
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| **Qualifications** Cambridge English Level 5 Certificate in Teaching to Speakers of Other Languages (CELTA)Aptitude Test (APTIS) for Teachers | **Pass (Grade B)**Date of award: August 2019 **CEFR Grade – C** **Date of award: June 2018**  |
|  **Training courses, workshops**Training course Date  RoleTraining course Date  RoleTraining course Date  RoleTraining course Date  RoleTraining course Date  RoleTraining course Date  RoleTraining course Date  RoleTraining course Date  RoleTraining course Date RoleTraining courseDate  RoleTraining course  Date  Role Training courseDateRole  Training course Date RoleTraining course Date RoleTraining course Date RoleTraining course Date RoleTraining course Date RoleTraining course Date RoleTraining course Date RoleTraining course Date Role | Online training course on“Getting Started with Online Teaching” as a part of the British Council’s Learning Hubs: Improved skills for Stronger Societies25-29 April, 2020Participant Teaching English Skills- Dialogue, Debating, Negotiating February 2019, Trainer Master Trainer Development Course – Teacher Activity Groups (TAGs)- 40 hours January 2019, Trainer Teaching English Skills- Dialogue, Debating, Negotiating – 24 hours 20-23 December 2018, GeorgiaParticipant Master Trainer Development Course – Teacher Activity Groups (TAGs)- 40 hours 26-30 November 2018, UkraineParticipant Project : “Enhancing Employability Skills of People with Disabilities” May-August 2018Trainer  SPEX Project  January 2017- June 2019 TrainerSabah Groups2014-2019TrainerCapacity Building for English Language Teachers and English Language (mutual project of BP , BC and MOE) in Ujar 22-26 April 2017, 4-9 September 2017, 14-19 April 2018, 3-12 September 2018Trainer, online support programme moderatorEnglish Courses for MOD officers, SBS officers 2011-2019 Trainer Capacity Building for English Language Teachers and English Language (mutual project of BP , BC and MOE) in Tovuz (EFT 1,2)1-5 June 2016, 7-11 October 2016, 1-5 February 2017, 26-31 August 2017, 23-28 December 2017, 20-25 April 2018Trainer, online support programme moderatorProfessional Development for Teacher Trainers course-MOOCOctober- November 2018Participant, with the excellent degree of completionBritish Council Trainer Development Course; Trainer: BC Consultant Stephen Hindlaugh25-28 January 2016ParticipantTKT Module 1  February- April 2016 Trainer- online moderatorTeacher training for recruited BC trainers 1-10 June 2015Trainer TKT Module 1  May- August 2015 Trainer- online moderator“Teachers for the 21st Century” (for teachers of young learners – Fun English 1) 6-10 February 2014  Trainer “Teachers for the 21st Century” (for teachers of young learners – Fun English 3) 2-6 September 2013 ; 7-11 September 2013 Trainer Premier Skills Workshop19-20 January 2013TrainerTeacher Training in Baku INSETT Institute February- April 2012Trainer |
| Training courseDateRole Training courseDateRole Training courseDateRole Training courseDateRoleTraining course Date Role  Training course Date RoleTraining course Date Role  Training course  Date Role | American English E-Teacher MOOC "Using Educational Technology in the EFL Classroom’’April-May 2018 Participant, with the excellent degree of completionBritish Council e-learning course on Child Protection Awareness May 2016ParticipantE- moderator Essentials M1 :Technical skills online moderated course September-October 2014ParticipantSpecial Educational Needs (33 hours’ credit)July 2015Participant “Teaching with Technology” Microsoft Online CourseMay-June 2014 Microsoft Certified Educator (graduation degree: excellent) TKT (Teaching Knowledge Test) Module 1 Online course  May-June 2014 Participant (graduation degree: excellent) Madad : “Education for Future”  10-21 April 2014 ParticipantCiSELT Summer School 23-29 July 2012 participant |
|  Training course  Date Role Training course  Date RoleComputer skills and competences | Workshop on ICT in ELT; Trainer: Russell Stannard23 August 2012participantMaster Trainer Workshop6-9 January 2012; Trainer: Emma Sue PrinceParticipantCompetent with Microsoft Office, 1 C, Corel Draw, Photoshop, Web 2.0 |