**Supak Hophungju**

**19/10 Village no. 1, Thapraya Sub-district**

**Nakhonchaisi District, Nakhonpathom 73120**

**Tel. 087-9088038**

**E-mail : shophungju@gmail.com**

**Personal details**

Date of birth : 30th October 1987

Age : 28

Marital status : Single

**Education**

2010-2013 Thammasat University

(Master of Arts, French-Thai Translation)

2006-2009 Thammasat University

(Bachelor of Arts, major in French and minor in English)

2000-2005 Rachinee Burana School

(English-French Program)

**Experiences**

**January 2016** – **Present Freelance translator**

**July 2014 – Dec 2015 Translator and team leader at Wise-Concetti Company**

-Responsible for translating IT, legal and human resource texts from English into Thai

- Coordinate with reviewer and translator teams from third-parties and client to ensure translation quality in monthly meeting

- Report talking points from meeting of each month to team and Project Manager and direct the team to achieve the results throughout the process

- Good management skills for various deadline tasks and working-under-pressure experience as well as teamwork skill

- Problem-analysis skill with “can-do” attitude

**June 2013 – March 2015 Freelance translator at L’Optimum magazine**

- Translate articles from French into Thai regarding foods, sports, cars and lifestyle

**April 2012 - February 2013 Web assistant at Strategic Software Solution**

- Executed data entry in Search Engine Optimization

- Translated employee working reports from English into French to Manager

**Skills/Interests**

- Fluent in English and French, both verbal and written communication skills

- Proficient in using Word, Power Point, Excel and CAT tools

- Interested in drawing, reading, travelling, nature and multicultural observations

**References**

- Mr. Nguyen The Tung (Project Manager at Wise-Concetti)

Email:roland@vnlocalize.com

- Ms Wanwanach Tuamsomboon (Feature editor at L’Optimum)

Email: manow.literato@gmail.com

- Ms Kanittha Kongtip Jarupintusophon (Thesis advisor)

Email: kj.kanittha@gmail.com