# SONAL SIDDHU

Seeking a challenging position to capitalize professional experience, with opportunities of personal and professional growth.

## **ACADEMIC QUALIFICATION**

- 10th from CBSE in 2011
- 12th from NIOS in 2013
- P.G. Diploma in Translation (Hindi English Hindi) from Bhartiya Anuvad Parishad, New Delhi
- Diploma in Indian Sign Language From ISLRTC (2018-19)
- Graduation B.A English (honrs) from IGNOU
- Diploma in special education (HEARING IMPAIRMENT) (2015-17)

# CONTACT INFORMATION

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#### LANGUAGE KNOWN

- Hindi
- English
- Sign Language

#### **PROFILE SUMMARY**

- More than 2 years of experience in translation
- Formerly associated with Somya Translators as a freelance translator
- Basic knowledge of M.S Office and internet
- Adept in Time Management, natural creative flair and attention to detail
- Enthusiastic and hard working, with excellent interpersonal skills

### **EXPERIENCE**

- Certificate of election as ISL Interpreter
- Completed a transcription/ translation projects on a research on education with PIE Multilingual services
- Researched and prepared written material and ppt on many topics
- Prepared subtitles for many motivational videos
- Written and translated a six modules project for TATA from English to Hindi
- Completed many other small projects for different companies
- Prepared material for several training sessions on different topics
- Transcribed many audios and videos in English and Hindi and vice versa