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| EUROPASS  CURRICULUM VITAE | | |  | | | | | | | | | | | |
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| PERSONAL INFORMATION | | |  | | | | | | | | | | | |
| First name(s) / Surname(s) | | | Sokol Beqiraj | | | | | | | | | | | |
| Address | | | Bulevardi Gjergj Fishta Kulla 2 Ap 30 Tirane | | | | | | | | | | | |
| Mobile | | | 068 2186506 | | |  | | | | | | | | |
| E-mail(s) | | | sokolbeqiraj@yahoo.com | | | | | | | | | | | |
| Date of birth | | | 7/11/1971 | | | | | | | | | | | |
| Gender | | | Male  No of identity cart G11107034I | | | | | | | | | | | |
| |  | | --- | | WORK EXPERIENCE |  |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and responsibilities |  |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and responsibilities |  |  |  |  | | --- | --- | --- | | **•** Dates (from – to) |  |  | | **•** Name and address  Of employer |  |  | | **•** Type of business or sector |  |  | | **•** Occupation or position held | - |  | | **•** Main activities and responsibilities |  |  |   • Dates (from – to)  • Main activities and responsibilities   |  |  |  | | --- | --- | --- | | **•** Dates (from – to) |  |  | | **•** Name and address  Of employer |  |  | | **•** Type of business or sector |  |  | | **•** Occupation or position held |  |  | | **•** Main activities and responsibilities |  |  | |  | |  | |  | |  | |  | | | | 25/02/2018-Present  **“Foreign languages Programme school”**  Rr.Don Bosko, P TID, KATI 2, AP 10; Unaza e re Perballe karburant kastratit  **Teacher for English Language (Specialised for IELTS,TOEFL,TOIC ect)**  PREPARING THE CANDIDATES FOR INTERNATIONAL ENGLISH LANGUAGE EXAMINATIONS AS IELTS,TOEFL,TOIC ETC  January 2017- Present  Iranian Resistance in Albania (Ashraf 3)  Simultaneous Translator and Interpreter for Conferences , Albanian Language Teacher  March 2020- Present  Ministry of Justice  Public Sector (law)  **Licensed Translator**  Translation of various jurisdictional materials  5/09/2014-25/02/2018  ATC (Albanian Training Centre)  **Shesh Rrotullimi i Zogut te Zi**  **Teacher for English Language**  Teaching the young students the new methods of Frame Work the levels Starter, Elementary, Pre-Intermediate, Intermediate, Upper-Intermediate.  During lifetime professional experience  **Translating different materials for professionist and students in different scientific fields (Medicine, Finance, Law , Literature etc)**  January 2010-2014  **EU (European Union)**  **Translator**  Translating simultaneously in conferences from English to Albanian and vice-versa for subjects like “The protection of the witnesses” (WINPRO Program) organized by World Bank in Croatia. My work consisted in translating for the people participating in the conference and after the meeting there were organised the working groups where the participants shared their opinions. I had to translate their issues there. | | | | | | | | | | | |
| |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and responsibilities |  |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities |  |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities |  |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | | | 18/01/2010-22/01/2010  “Air Pollution” Conference in **Dubrovnic,Croatia**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  12/04/2011-16/04/2011  “Air Pollution” Conference in Paris , France  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  24/08/2011-29/08/2011  **“Air Pollution” Conference in Barcelona , Spain**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  12/06/2012-17/06/2012  **“WINPRO”Program for the protection of the witness in Geneva, Switzerland**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  15/09/2012-20/09/2012  **“WINPRO”Program for the protection of the witness in Athens**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  08/04/2012-12/04/2012  **“WINPRO”Program for the protection of the witness in Zagreb,Croatia**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups | | | | | | | | | | | |
| |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities |  |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities | |  | |  | |  | |  | |  | | | | 27/07/2013-2/08/2013  **“WINPRO”Program for the protection of the witness in Dubrovnic,Croatia.**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Group  04/04/2014-09/04/2014  **“WINPRO”Program for the protection of the witness in Bremen, Germany.**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  18/06/2014-23/06/2014  “**WINPRO”Program for the protection of the witness in Bremen, Germany.**  **European Union**  Simultaneous translator from English- Albanian-English  Translating Simultaneously during the first three days , then the last two days translating for the working Groups  May 1999-Maj 2002  **Language Instructor (Part time)**  **US Embassy** in Tirana  Teaching Albanian language US Marines  November 1987-Novermber 1988  **Sami Frasheri High School**  **Teacher for English Language -Substituent**  Teaching English Language to High school students the new method called “Headway” III-rd and IV-th year Class.  Maj 2002-2010 **(Living in America)**  **Different language centres in America**  **Albanian Language Teacher In America**  This period I used to live in America. Teaching Albanian Language to American People and to Albanian People living to America. | | | | | | | | | | | |
| |  | | --- | | **•** Dates (from – to) | | **•** Name and address  Of employer | | **•** Type of business or sector | | **•** Occupation or position held | | **•** Main activities and  Responsibilities |   EDUCATION and TRAINING    Dates  Title of qualification awarded  Name and type of organisation providing education and training  Learning Activities | | | April 2013- September 2016  **Unioni I Industrialisteve dhe Investitoreve ne shqiperi**  Service Translator for English Language  Service translator of different legal and economic issues  **Trainings**  17/04/2015-8/05/2015  Teaching expert for IELTS and TOEFL Exams  Foreign Language European Institute Budva, Montenegro  Teaching methods in Details  -Speaking Methods  - Writing Methods  -Reading Methods  **Education**  1978-1982 | | | | | | | | | | | |
|  | | | Foreign Language High school | | | | | | | | | | | |
|  | | | “ Asim Vokshi “ High school | | | | | | | | | | | |
|  | | | 1982-1986  University of Tirana | | | | | | | | | | | |
|  | | | Faculty of Foreign Languages (Full time studies)  Study branch “English and Italian Language”  Diploma Title “Teacher of English Language” | | | | | | | | | | | |
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|  | | |
| Mother tongue(s) | | Albanian | | | | | | | | | | | |
| Other language(s) | |  | | | | | | | | | | | |
| Self-assessment | | C2 Master class Council of Europe | | | | | | | | | | | |
| European level (\*) | |  | Understanding | | | | | Speaking | | | | W r i t i n g | | |
| English | |  | Listening | | Reading | | | Spoken interaction | | Spoken production | |  | | |
|  | |  | C2 | Independent user | C2 | | Independent user | C2 | Independent user | C2 | Independent user | C2 | Independent user | |
|  | | |  | | | | | | | | | | | |
| Italian | |  | C2 | Independent user | C2 | | Independent user | C2 | Independent user | C2 | Independent user | C2 | Independent user | |
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| **Social skills and competences** | | * Work is a very important element for me and as such is obtained with maximum with seriously with tasks and challenges that arise at work and able to learn new Practical Skills. * Communication, interpersonal and organizational skills. * Ability to operate effectively with a high level of autonomy * Fulfil duties with competence and effectiveness and correctly. * Dedicated to financial integrity ,Inspired and innovative * Enthusiasm and willingness to continue learning new skills and share experiences. * Ability to show flexibility, initiative, and innovation when dealing with challenging situation. * Intellectual curiosity. * Willingness to take initiative | | | | | | | | | | | |
| **Organisational skills and competences**  **Computer skills and competences** | | * Very good internal and external relationship building skills * Able to work independently and as part of a team. * Focus oriented-build focus on a certain Goal that want to achieve * Prioritize activities to have the best effect in a fruitful manner. * Achieve duties on Time   Ms Word, Ms Excel, Ms Power point, Ms Outlook , Internet Navigation  Licence AB | | | | | | | | | | | |
| **ADDITIONAL INFORMATION** | | |  | | | | | | | | | | | |