**Shweta Garg**

Haryana (136027)

India

Phone: 9306678542 E-mail: pgarg1592@gmail.com

**CAREER OBJECTIVE**

To build a solid professional base by working on a diverse range of translation projects for large-scale corporations that give me opportunities to polish my skills and increase my professional network.

**Skills**

* General, financial, business, marketing and editorial translation.
* Subtitles translation and Transcription.
* Website translation.
* Proofreading and Quality control editing.

**Experience**

I have been working as a freelancer for 2 years now and I have translated:

* General and legal articles.
* Marketing Brochure.
* Subtitles of many English TV shows and Hindi movies.
* Metadata files.
* A gaming website.

I have also completed many proofreading, QC editing and transcription projects.

**Qualities**

* High-quality work
* Results as per the client’s requirements.
* Good communication skills
* Dedicated and Hard working
* Detail-oriented

**Personal Details**

Languages - English, Hindi, Punjabi

Nationality - Indian