**Personal Information**

**Name:** shaimaa Mohammed Hussein AL-Ansi .

**Date of Birth :** April /16 /1992

**Nationality:** Yemeni.

**Address:** Sana'a, Al –Asbahi Street

**Phone Number :**777200187

**Email** **:** shaima.ansi111@gmail.com

**Personal Information**

A motivated, responsible, organized and capable of working under pressure. I am able to work well both on my own initiative and as part of a team. In short, I am reliable, trustworthy, hardworking and eager to learn new skills and meet new challenges in a dynamic work environment and helping People.

**Qualifications:**

|  |  |
| --- | --- |
| **2014** | Bachelor Degree in Arabic and Translation, Sana’a University, Republic of Yemen. |
| **2010** | High- School (Scientific Section), Yemen Modern School. |

**Related Training Courses:**

|  |
| --- |
|  **2012** **English Course** by **New Horizons** English Learning CenterDiploma in **Graphic design** by **Seed Institution** |
|  |

 **2014** ICDL ( International Computer Driving License )

* Windows 7
* Microsoft Office Word 2010
* Microsoft Office Access 2010
* Microsoft Office Excel 2010
* Microsoft Office Power Point 2010
* Internet Explorer
* Basics in Networking

**Skills:**

|  |  |
| --- | --- |
| * **Communicating**
* **Strategic**
* **Planning**
* **Designing**
 |  |
| **Languages:**  |  |
|

|  |
| --- |
| * Arabic, mother tongue.
 |
| * English, excellent in speaking and writing.
 |
|  |
| **Computer Use:** |
| * Windows
* MicrosoftOffice
* Internet and Email
* Adobe Photoshop
 |

 |  |
|  |  |
|  |  |
|

|  |
| --- |
|  |

**Interests and Activities:**

|  |  |
| --- | --- |
| * Designing
* Helping people

 |  |

 |  |
|  |  |

|  |
| --- |
|  |
| **Mobile**: 777200187 |
| **E-mail:** shaima.ansi111@gmail.com |