** Satish Kumar**

** Profession**

** Contact**

** Address Mandi, IN. 175001**

** Phone +917018389608**

**Alt. Watsapp. Mob. +918894132234**

** E-mail-: Sksharmalawyer7@gmail.com**

**Alternative email-: sk.translator7@gmail.com**

** Skills**

** Transcription**

** Translation**

** Grammar understanding**

** Documentation skills**

** Draft editing**

** Expertise.**

** Content editing knowledge**

** Records maintenance professional**

** Content editing knowledge**

** Verbal and written communication**

** Transcription**

** Proofreading skills**

** Printing procedures understanding**

** Languages**

** English, Hindi, German, French**

** MTEP translation in all languages pair**

I am Satish Kumar from Mandi, Himachal Pradesh India. I want to apply as a translator, Proofreader and Transcriber with your company / website kindly check language evolution of other websites and my CV and cover letter below here.

Cover letter-:

Thank you for the opportunity to apply for the Article rewriter, Proofreader, Translator, Transcriber role at your company. After reviewing your job description, it’s clear that you’re looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

Having 15 years experience in translating the language <English to Hindi> <Hindi to English> and 3 months gaming experience as language editor English to German with unbabel.com in 2020 currently working as Translator in language pair <german to English> with the **qtrans.com** reading **(English) and translating project <Hindi to English><English to Hindi> language project with medical terms and having six year experience in translating the language pair English to Hindi.**s.net and also had experience of transcribing and proofreading with Verbolabs.com and I had also completed latest proof

Vespuccilanguage.com. and also worked with Lavorodigi.com in the language pair English to Hindi in 2021. And the latest project of translation completed in the language pair English to Hindi with transpack.com California and recently also selected by the transpack.com in the language pair German to English.

I am a quality-oriented professional who has been consistently praised as hard-working by my co-workers and management. Over the course of my 15-year career, I’ve developed a skill set directly relevant to the Legal practice and translating language<English to Hindi><Hindi to English> and 5 years career, I’ve developed a skill set directly relevant to the Article rewriter, Proofreader Transcriber and Translator role in the language <English to German> <german to English>you are hiring for, including administrative law, case law and complex litigation. Overall, I have consistently demonstrated language and writing abilities in every aspect of my legal practitioner, online translator, proofreader, article rewriter, transcriptionist role at Legal, and I invite you to review my detailed achievements in the attached resume.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive employee you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Language Pair <English to German> <English to Hindi> <French to Hindi> <German to Hindi> and MTEP translation in all language pair.

Kindly check the link of my language evolution in the different website wordpress my website

Google business account-:

Sksharma7 Cr.Lawyer & Translator

<https://maps.app.goo.gl/65xgVnHaGc2MpnFc6>

<https://wp.me/pc45Kn-S>

Website-:

<https://sk777advisory.wordpress.com/>

**Work History**

**2015-02 Current**

**Freelancer Translator, Transcriber, Proofreader, Rewriter**

Worldwide Communications, Mandi Himachal Pradesh

• Checked and corrected grammatical and spelling errors in diverse documents.

• Translated abbreviations and jargon into long form during transcription process,

• Listened to non-Language video dialogue and developed translation into target language to prepare subtitle scripts.

• Translated documents in Language and Language. • Reviewed final works to spot and correct errors in punctuation, grammar and translation.

• Met all confidentiality guidelines as directed by

Company. • Replicated flow, style and overal meaning of original texts

• Transcribed court documents and records to enhance traceability and overall organization.

•Followed up with Job Title to confirm accuracy of reports

• Maintained knowledge of developments in

Language language to effectively update existing translations to meet contemporary trends in communication.

• Used Name of Style guidelines to make accurate

Changes and comply with ideal structure.

2006-11 Current

Legal Counsel

District Courts Mandi Mandi HP

Drafted readable and enforceable agreements.

Contracts and other legal documents to protect

Client’s full legal rights.

• Advocated for clients before court in oral argument by presenting facts and evidence in most favorable light.

• Assisted in complex Type litigation through discovery. Trial and extensive contact with both clients and subject matter experts.

• Represented interests of clients in negotiations with external parties and stakeholders, including regulators, external counsel and public authorities.

• Engaged in complex Type litigation under statutes relating to Area of expertise and Area of expertise. • Developed strategies to resolve cases in client’s best

**Interest**.

• Worked with legislators to assist in drafting Type legislation and enforcement procedures by offering insights as law practitioner.

**Education**

**2001-03**

B.A: English, Geography, Public Administration, Hindi)

**HP University – Shimla**

• **Graduated**

**2003-06**

**LL.B: Law Enforcement**

**Kurukshetra University Haryana-Kurukshetra**

**M.B.A: International Business in international b**busines

Vinayaka Mission University Through Sachdeva institute –

Mandi

2010-2012

**LL.M: Business And Corporate Law**

Kalinga University Raipur Though Vedanta Institute –

Mandi

2014- 2016

Additional Information

I am a quality-oriented professional who has been consistently praised as hard-working by my co-workers and management. Over the course of my 5-year career. I’ve developed a skill set directly relevant to the Article rewriter, Proofreader role in your company. Overall, I have consistently demonstrated language and writing abilities in every aspect of my legal practitioner, online translator, proofreader, article rewriter, transcriptionist role at Legal, and I invite you to review my detailed achievements in the attached resume.

After reviewing my resume. I hope you will agree that 1 am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization.

Thank you for your consideration, and I look for hearing from you soon