

## PERSONAL INFORMATION

## Sara Stabili

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## WORK EXPERIENCE

02/2019–04/2019

## Translations Intern

Simultanea Sas, Milan (Italy)

- Consulted specialized dictionaries, thesauruses and reference books to identify closest equivalents for nuanced terminology, words and phrases.
- Reviewed translations made by other professionals to ensure high standard translations for customers
- Conferred with subject matter experts and other colleagues to establish precise understanding of specialized concepts and translate appropriately.
- Maintained excellent attendance record, consistently arriving to work on time.

06/2017–08/2017

## English Teacher

New Evergreen, Milan (Italy)

- Helped students develop important learning skills and good study habits useful in trade school or college education.
- Prepared and implemented lesson plans covering required course topics.
- Adapted lesson plans and curricula to student interests, increasing student engagement.
- Worked with other teachers to support struggling students and provide thorough help to rectify comprehension issues.
- Provided personal guidance for students struggling both in and out of classrooms, maintaining professionalism while helping students feel safe.
- Built learning and citizenship skills to help with personal growth in addition to increasing academic knowledge.

06/2016–08/2016

## English Teaching Assistant

New Evergreen, Milan (Italy)

- Cultivated relationships with parents for complete support network.
- Utilized multimedia strategies and technology to convey information in fresh and interesting ways.
- Led interesting and diverse group activities to engage students in course material.
- Worked with administrators on behavioral issues to support needs of all students.
- Kept classroom organized, clean, and safe for all students and visitors.

## EDUCATION AND TRAINING

09/2017–11/2018

## Master Degree in Global Crime, Justice And Security

University Of Edinburgh, Edinburgh (United Kingdom)

- Coursework in Cybercrimes , Theoretical Criminology, General Principles of Criminal Law, Responding to Global Crime and Insecurity and Surveillance and Security.
- Dissertation: What were the effects of NATO Counterinsurgency in Afghanistan?

09/2014–07/2017

## Bachelor Degree in International Relations

The University Of Portsmouth, Portsmouth (United Kingdom)

- Dissertation: How Hezbollah and ISIS use hybrid warfare to pursue their strategic objectives

PERSONAL SKILLS

Mother tongue(s) Italian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages - Self-assessment grid

Job-related skills

- Organization
- Project organization
- Communications
- Proofreading skills
- Document review
- Cultural expertise
- Creative lesson planning
- Student engagement
- Lesson Planning
- Student motivation