**Petrushovska Sanja**

**Contact:**

**Tel.: 070-844-506**

**e-mail:** **s.petrushovska@hotmail.com**

**Skills**

* Work with computers (MS Office package)
* Work with SDL Trados Studio
* Written and oral English language skills
* Free/creative writing
* Communication skills (written and oral)
* Keen attention to detail
* Self-motivated and meticulous
* Ability to commit to schedules and deliver

**Work experience**

**Translation and Education Center “Star DT”**

**(October 2016 – present)**

Responsibilities:

* Translations from the area of hydro-energy, medicine and other

**Translation Company “Letra Prevodi”**

**(August 2014 – September 2016)**

Responsibilities:

* Translation (court translations from Macedonian into English and vice versa)
* Translations from the area of Law, Sales Agreements, Mining
* Invoicing
* Managing calls and e-mails

**ArcMedia**

**(May – August 2015)**

Responsibilities:

* Paraphrase of English texts

**Education**

(2009 – present)

Faculty of Philology “Blazhe Koneski”

English language and literature

Department: English translation and interpretation

(2005 – 2009)

High School of Economy and Law “Arseni Jovkov”

Department: Economy technician

**Recommendations**

Available upon request.