**Curriculum Vitae**

**Contact Information**

R. Juliya Woodward

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(229) 444- 5434

**Employment History**

December 16, 2014 - current: tutor at Club Z Tutoring Services (part-time).

October 2014 - current: support teacher at Preschool JEA.

August – December 2014 – sales associate at Sunglass Hut, Savannah, GA.

November 2013 - October 2014: paraprofessional at Coastal Georgia Comprehensive Academy (Savannah-Chatham County Public School System).

2005 - 2006: Organization of travel arrangements for foreign guests at Tavrida National V. I. Vernadsky University in Simferopol, Crimea, Ukraine.

2005 - 2006: EFL tutoring in Simferopol, Crimea, Ukraine.

2005: work in the field of English-Russian/Russian-English translation at Tavrida National University in Simferopol, Crimea, Ukraine.

**Education**

May 2014: ESOL (English to Speakers of Other Languages) Graduate Certificate at Valdosta State University (Georgia, USA).

2010-2012: a number of Public Administration courses at a graduate level at Valdosta State University. The courses include Organizational Theory and Behavior, Non-profit Management, Environmental Policy (Valdosta State University).

2006: BA in Philology (English-Russian/Russian-English Translation). Tavrida National University, Simferopol, Crimea, Ukraine.

2002: High School #8, Diploma with stress on humanities, in Simferopol, Crimea, Ukraine.

**Skills and Qualifications**

Native Language: Russian.

Second Language: English.

Languages: English, Russian, Ukrainian, Spanish (basic level).

Language Translation: English - Russian/Russian - English, English - Ukrainian/Ukrainian - English.

Typing, editing, filing and retrieval of information; MSWord, Excel, Power Point.

Office equipment such as PC, copying machine, laminator.

International travel experience.

**Main Professional Interests**

English to Russian/Russian to English translation; languages.