

Razia Kefayee

Translator & Instructor

✉ razia_kefayee@yahoo.com

📞 (+98)9306135194

📍 Mashhad, Razavi Khorasan, Iran

— DoB: 1993-03-03

— Marital Status: Single

Work Experience

Since April 2022 **English Language Instructor**

C-talk Institute
Mashhad, Razavi Khorasan, Iran

Since August 2021 **Marketing Manager & Instagram Admin**

ISTA Institute
Mashhad, Razavi Khorasan, Iran

Since February 2017 **Freelance Translator**

Iran

February 2011 - 2017 **Freelance Translator**

Afghanistan

August 2011 - June 2015 **English and Pashto Languages Instructor**

Khatam-ul-Anbia private school
Kandahar, Kandahar , Afghanistan

Skills

✔ Movie subtitling ✔ Painting ✔ Social Media Expert

Education

2017 - 2021 **Undergraduate in English Language and Literature**

Institute/School: Ferdowsi University of Mashhad
Mashhad, Razavi Khorasan, Iran

2010 - 2013 **Associate in Business Management**

Institute/University: SAIT Polytechnic
Calgary , Alberta, Canada

Language

English

Reading Level ██████████ Writing Level ██████████ Speaking Level ██████████ Listening Level ██████████

Pashto

Reading Level ██████████ Writing Level ██████████ Speaking Level ██████████ Listening Level ██████████


Persian

Reading Level ██████████ Writing Level ██████████ Speaking Level ██████████ Listening Level ██████████

Certificates

- December 2011  **TOEFL iBT Preparation Course**
Institute: Afghan-Canadian Community Center
- November 2011  **AIWR-ACCC English Program**
Institute: Alliance for International Women's Rights
- February 2011  **Graphic Package**
Institute: Afghan-Canadian Community Center
- January 2011  **Advanced English Course**
Institute: Afghan-Canadian Community Center
- March 2010  **Office Package**
Institute: Afghan-Canadian Community Center
- September 2009  **Basic Hardware**
Institute: Afghan-Canadian Community Center

Social Network

 00989306135194