**CURRICULUM VITAE**

**OF**

**MORAKA PRUDENCE MALETE**

**Personal Details**

Surname : Malete

First Names : Moraka Prudence

Date of Birth : 1994-08-18

ID number : 9408180861086

Gender : Female

Nationality : South African

Home Language : Sepedi

Marital Status : Single

Race : African

Health Status : Healthy

Tax Number : 2953143175

Cell Number : 0793599916/0713673942

Email Address : moraka.malete@gmail.com

Home & Postal Address : 45B Bakersfield

 Corn Marsh way

 Magaliessig

 Lonehill

 2067

**Language Proficiency**

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Read** | **Write** | **Speak** |
| English | Good | Good | Good |
| Sepedi | Good | Good | Good |
| IsiZulu | Good | Fair | Fair |

**Academic Details**

Name of institution : Tshwane University Of Technology

Degree : National Diploma

Student Number : 213243217

Course : Language Practice

Year : 2014-2016

Major subjects/modules : Applied Northern Sotho (Sepedi)

 : Applied English

 : General Language and Dynamics

 : Language and Translation Practice (Translation and Editing)

Matric year : 2012

School : kwena Molapo Secondary School

Certificate : National Senior Certificate

Subjects : English 1st additional language sepedi home language Geography Mathematical literacy Physical Sciences Life Sciences Life Orientation

**Developed Skills**

I have good verbal and written communication skills and report writing skills and I am also computer literate. I have the ability to work under pressure and work in groups. I have acquired editorial and translation skills. I have good management skills, when I am given a task I make sure that i meet my deadline and I also plan beforehand.

**Activities and interests**

I love reading novels and magazines during my leisure time and I also love watching and listening to news. I attend choir practices at my church on weekends; I also love jogging in the morning and afternoon to keep my body healthy and fit.

**Declaration**

 I have always been ambitious and self-driven individual who believes that success is attained through effort, determination and hard work. The career path which I have chosen is one which is very dynamic due to fast paced life that we live in today. I would really like to work for a corporate entity that matches my values and to be productive and be a valuable asset to the organisation.

**References**

|  |  |
| --- | --- |
|  Name | : Mr. Mphela K.L. |
|  Institution | : Tshwane university of technology |
|  Position | : Lecturer |
|  Contact details Name Institution Position Contact details | : 082 087 0639: Mrs. Mphahlele M.L.:Tshwane university of technology:Lecturer:072 8085304 |

Name : Mr. Mangena G

Relationship : Student

Contact details : 0767898264