**CURRICULUM VITAE**

**Personal information**

Name: Phousathid SENSINBANDITH Birthday: 07th June 1985

Quick communication method:

- Skype: Phousathid

Gender: Male

Phone-number: +856 20 22277506

+856 20 52449185

Email: phousathid.s@gmail.com

**Education**

- Higher Diploma in General English from Sanaphay English College

- Higher Diploma in Tourism and Hospitality from Champasak University

- On job training for translation practice

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| **Skill** |
| Computer | Software: MS-Office (Word, Excel, PowerPoint, Outlook, Internet), WindowInstallation, Software Installation. |
| CAT tool | - MemoQ- SDL Trados Studio- Wordfast Anywhere- SmartCat- Willing to learn other CAT tools as well |
| Working skill | - Fast Learner and enthusiasm- Good communication- Good team work- Good typing skill in Lao and English languages |

**Detail about translation**

 Daily capacity: 1,000 – 2,000 words

 Year of experience: Since 2015

 Available working-time: 08:00 – 18:00 daily

 Lowest Translation: 0.07 USD per word count (Eng – Lao), Minimum charge 10.00 USD

 Proof Reading/Editing/Reviewing: 0.04 USD per word count or 20.00 USD/hour

 Field of expertise: General Translation, IT, Service, Guidebook, Brochure, HR, LT project…

**Working Experience**

**General Working Experiences**

- 2011 – 2020 Working with Xekong Power Plant Company Limited (XPPL) a subsidiary of Phonesack Group Co.,Ltd. (PSG) – a Coal Mining Project as Senior HR and Admin Supervisor – used Lao Language to communicate in daily but some reports still present in English and English still use for communication with Expatriate Employees.

- 2010 – 2011 Worked with Phubia Mining (PBM) under PanAust as Recruitment Officer – used

English to communicate in daily.

- 2008 – 2010 Worked with Lanxang Minerals Limited (LXML) base at Sepon Gold and Copper

Mine (Australia Project) as Admin Officer – used English to communicate in daily.

- 2007 – 2008 Worked with Birla Lao Pulp and Plantation Co.,Ltd. as a Admin Officer (Indian

Project) – used English to communicate in daily.

- 2005 – 2007 Worked as Freelance Guide (mostly tourists from Thailand).

**Translation Experiences**

- ***Part-time translator since 2015 ‘til present***