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## Pawan Singh

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H-16 Jai Colony lane-2 Kailashpur road , Pithuwala , Dehradun (Uttarakhand)  
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### Objective

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To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

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### Education

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- **GRD Academy , Dehradun**  
Senior Secondary Education 2016  
75%
- **DAV PG College , Dehradun**  
BSc - Physics , Chemistry , Maths 2019  
6.5

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### Skills

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- Typing speed of 40 w.p.m
- Mail Writing
- MS Office
- HTML
- Data Entry
- Transcription
- Translation (English-Spanish) (Spanish-English)

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### Language

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- English
- Hindi
- Spanish
- Read:- English , Hindi , Spanish . Write:- English , Hindi , Spanish

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### Certification

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- Certificate in Spanish language from Doon University, Dehradun

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### Achievements & Awards

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- Won inter-school and inter-college Badminton tournament
- Attended and organised various workshops at college
- Won many prizes at school level in different activities

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### Strength

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- Strong interpersonal skills
- Team player
- Stress tolerant
- Time management skills