H. NO: 1-598, CPI Colony, Phone: 91+ 9490127871

Balaji Nagar, Sec-Bad – 500087 Email Id-datta.osawar@gmail.com

Telangana, India

**Objective:**

I look forward to face new challenges, achieve new milestone in an environment of growth and excellence in my career there by contribute for the growth of the organization, thus enabling it to achieve its business goals.

**EXPERIENCE:**

**AXIS CLINICALS LTD.**

**06th June 2014 - Till Date**

* Presently Working as a “Hindi translator ” of Axis Clinicals Ltd.( 06 th june 2014 to till date)
* Preparation of Informed Consent Document in clinical research (ICD’s ) of English to Hindi and Hin to Eng ( vise-versa).
* Preparation of Informed Consent Document in clinical research (ICD’s ) of English to Marathi vise-versa.
* preparation of study information sheet to the volunteer,clinical research purpose advertising English to Hindi and Marathi.
* Excellence in forming content in Marathi & Hindi
* Content Evaluation /Review
* Knowledge in Hindi & Marathi Articles

**Education:**

**2013**  **M.A (Hindi) University Of Hyd.(60%)**

**2010 B.A Osmania University (60%)**

**2008 Board of Intermediate Maharashtra (67.83%)**

**2006 S.S.C Board of Maharashtra (58.85%)**

**Additional Skills:**

* + Have sound knowledge on topics such as Hindi & Marathi Articles , English to Hindi & Marathi Translation, ICH-GCP, Guidelines
	+ Good computer skills,Good communication skills Analytical ability highly Expressive and Aggressive skills in given finishing goals and targets.
	+ Knowledge of MS-Office products such as Excel, Word, PowerPoint Skills.
	+ Very fast in completing the Targets before or with in given scheduled time .

**Technical skill:**

Operating SystemWindows XP, Windows 2000 professional/ server, Windows 7, 8

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**Personal Skill:**

* + Good interpersonal, verbal and written communication skills.
	+ Willingness to learn.
	+ Team facilitator and hard worker and have the ability to organize and plan tasks.
	+ Ability to deal with people diplomatically and comprehensive problem solving abilities.
	+ Able to work independently but seek guidance when necessary, escalating issues as required.
	+ Shows commitment to and performs consistently high quality work.
	+ Effective time management in order to meet daily metrics or team objectives.

**Personal Information:**

**Father Name** : Osawar Devanna

**Mother Name**  : Osawar Lakshmi

**Date of Birth** : 13-Feb-1990

**Nationality** : Indian

**Gender**  : Male

**Marital Status** : Unmarried

**Interests**  : Playing Cricket, Listing Music.

**Languages Known** : English, Hindi, Marathi, and Telugu.

**Reference:** Available upon request.

**Place:** Hyderabad

**Date :**OSAWAR DATTATRAY