**Popova Olga**

**Country of residence now:** Russia

**E-mail address:** VickyG@yandex.ru

**Date of birth:** 09.08.1986

**Marital status:** not married, no children

**Education:**

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| *09.2017 - 01.2018* | ***Hainan University.***  College of international education.  *Specialization:* Chinese language and culture. |
| *09.2014 – 07.2015* | ***Guilin University of Technology.***  College of international education.  *Specialization:* Chinese language and culture. |
| *09.2003 – 06.2008* | ***Kazan State University V.I.Ulyanov-Lenin.***  Faculty of Philology.  *Major:* philology.  *Specialization:* Russian language and literature, philological provision of journalism. |
| *10.2004 – 05.2008* | ***Kazan State University V.I.Ulyanov-Lenin***  Additional educational program: Russian as a foreign language.  *Specialization:* Teacher of Russian as a foreign language. |

**Training:**

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| *02.2010 – 04.2010* | ***Kazan State Technological University.***  *Program:* Innovation in Higher Education using IT*.* |

#### Work Experience:

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| 09.2016 - 06.2017 | *Guangzhou Foreign Language School* *Post*: Russian language and culture teacher.  *Work Responsibility:*  preparation and teaching Russian language and culture lessons for Chinese students (using multimedia technologies), completing related documentation |
| 09.2013 – 07.2014 | *Xuzhou Normal University* *Post*: Russian language and literature teacher.  *Work Responsibility:*  preparation and teaching Russian language and literature for Chinese students (using multimedia technologies), completing related documentation. |
| 09.2012 – 02.2013 | *Language school “Forward”, Saint-Petersburg* Post: Administrator, English Teachers Assistant, Tutor of Russian as a foreign language.  *Work Responsibility:*  Work with documents, communication with students, teaching. |
| 10.2011 – 03.2012 | *Sawatzky PM, Moscow*   Post: Senior administrator.  *Work Responsibility:*  Work with documents, PC, communication with tenants, translate from/to English language. |
| 01.2009 – 03.2011 | *Kazan Higher Command College, Kazan*   *Post*: Teacher of Russian as a foreign language.  *Work Responsibility:*  preparation and teaching Russian language for foreigners (with the use of multimedia technologies), completing related documentation, correction of guidelines for the study, writing lessons for application to the textbook, presentation at scientific conferences. |

**More information:**

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| Languages | Russian, Chinese, English. |
| PC | Advanced user. |

**About me**: I’m responsible, friendly, easy learning, without bad habits, executive, communicative, really love to work.