## Contact

**Phone** 08113262206

**Email** adebayoolamilekan263@gmail.com

**Address** Lagos, Nigeria.

### **Education**

2017 - 2022 Bachelor of Education in Yoruba Education (CGPA 4.40/5.0)

Lagos State University

2013 - 2016 West African School Leaving Certificate

**Imota Community Grammar School** 

## **Expertise**

- Microsoft Applications
- Canva
- Google Forms
- Google Classroom
- Curriculum Development
- Technology Integration
- Instructional Strategies
- Organization
- Teamwork
- Research
- Progress Reporting
- Bilingualism

# Olamilekan Adebayo Quadri

## Yoruba Language Expert

An innovative, and certified Yoruba instructor and translator with a bachelor's degree in Yoruba education who is zealous about promoting holistic education and learning for people of all ages. I am seeking to create a long-term career as a teacher and a translator that offers limitless opportunity for professional advancement and keeps up with cutting-edge educational innovations.

I look forward to working in an environment where professionalism and effective communication are core values in delivering the best service.

## **Experience**

November 2022 - Present

**LEARNGUAGE** 

#### Yoruba Expert

I made use of online tools to craft and deliver engaging lessons that suited my students' educational needs. I used canva, a creative platform for designing slides and presentations that sparked curiosity and interaction. I was diligent in grading homework, projects, and quizzes and keeping track of my students' progress. I also communicated any technical issues or notable incidents to the relevant staff member. I made learning fun and effective by creating trivia games like kahoots for kids, puzzles and pre-recorded videos that enhanced my students' comprehension and retention. I used google services to assess and connect with my students. I maintained a consistent and focused learning environment by setting and enforcing clear objectives. Also, I have translated several text and literatures for the organization.

January 2023 - March 2024

**TOSOP LIMITED** 

#### **Communications Manager**

As a Communication Manager, I demonstrated a keen ability to communicate complex ideas clearly and tailor language lessons for various demographic groups. I took charge of evaluating and refining communication materials, ensuring they resonated with the intended audience. Additionally, I maintained meticulous records of audience engagement metrics, feedback, and overall communication performance. My role involved strategic planning, assessment, and adjustment of communication approaches to optimize outcomes. Upholding the highest standards of confidentiality, I played a crucial role in shaping the communication narrative, contributing to the overall success of the organization.

# August 2020 - Present Freelance Transcriber

Transcribed a wide range of audio and video content from English and Yoruba into written transcripts. Gave apt attention to details, ensuring the error-free representation of spoken words and maintaining high accuracy levels. Collaborated with clients to understand project requirements, including formatting preferences, timestamps, and specific guidelines. Adhered to confidentiality and data security protocols in handling sensitive information. Delivered quality transcriptions within agreed-upon timelines

## **Achievements**

- Received the departmental excellence award for Tutoring.
- Participated in a state-level debate competition as a delegate of Lagos State.
- EF Standard English Test Certificate (C1/ADVANCED).

## Language

**English** 

Yoruba

#### **Others**

2022-2023

**Natinal Youth Service Corps** *Ogun State* 

#### November 2020 - present

#### Freelance English/Yoruba Translator

Delivered high-quality services of translating a wide range of documents from English to Yoruba, and vice versa, including legal contracts, marketing materials, and educational content. Ensured accuracy and maintained the integrity of the original message while adapting it to the target audience. Conducted thorough proofreading to guarantee polished and error-free final products. Managed multiple projects simultaneously, meeting deadlines consistently.

## DOXAXO SCHOOLS

#### **Subject Teacher**

As a Yoruba language teacher, I introduced my students to the rich and intricacies of Yoruba language. I taught them how to read, write, and interpret Yoruba language, using various instructional resources I created. I also exposed them to the diverse and vibrant Yoruba literature and culture, encouraging them to respect and celebrate diversity. I adapted the curriculum to the needs of each pupil, providing individualized and small-group instruction.

### Reference

#### Dr. I.T Odebowale

Lagos State University Senior Lecturer 08038572253