



**Do Tran Phuong  
Nha**  
Translation Freelancer

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Female

March 31, 1999

Ho Chi Minh, Vietnam



## Education

UNIVERSITY OF ECONOMICS OF HO CHI MINH CITY

Sep 2017 - present

*Major: Valuation - Economics*

3rd year student



## Work experience

VMG - VIET MY GROUP

Oct 2018 - Present

*Content Collaborator of Marketing Department*

Main responsibilities:

- Translating content from English to Vietnamese
- Writing articles about Beauty (Skincare, Haircare)

HANSEMEUG VIETNAM

Jun 2018 - present

*Translation Freelancer*

- Translating economics and technology news, contents from English to Vietnamese



## Activities

SCHOOL OF MANAGEMENT, UNIVERSITY OF ECONOMICS OF HO CHI MINH CITY

Aug 2018 - Nov 2018

*The Brand 2019 - Leader of team Content*

- Give ideas for writing media articles for the program
- Making communication timeline
- Write a media article to promote the program
- Promote the program directly to students

SCHOOL OF MANAGEMENT, UNIVERSITY OF ECONOMICS OF HO CHI MINH CITY

July 2018 - Oct 2018

*Commenting on Economic Events Series Program 2018 - Member of Business Relations Department and Communication Department*

- Searching for sponsors for the contest, negotiating sponsorship packages
- Translating Proposal to English
- Making communication timeline, writing media articles, doing Proposal of contest

MARGROUP GROUP, UNIVERSITY OF ECONOMICS OF HO CHI MINH CITY

Jan 2018 - May 2018

*Contest Think & Action CMO 2018 - Member of the Sponsor team*

- Search for sponsors for the contest
- Translating Proposal to English
- Negotiation of sponsorship packages and support writing reports after contest.



## Skills

Language

+ Native Vietnamese

+ English

Tools

SDL Trados

MS Office

Word, Power Point, Excel



## Interests

I like reading Chinese novels and listening to music. I am also interested in Beauty fields.