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|  |  | NEELAM  FREELANCE TRANSLATOR |
| Profile A FREELANCE TRANSLATOR, WHO KNOWS BASICS OF MS OFFICE WHICH COMES HANDY IN TYPING THE TRANSLATED WORK. MAINTAINING THE OPTIMUM QUALITY OF THE TRANSLATION IS MY PERSUIT. Contact PHONE:  9625725626  EMAIL:  lbrojdaily@gmail.com Hobbies reading  roaming  playing |  | EDUCATION[NSVM,BALLIA] [2009] – [2013]  [COMPLETED 10TH WITH 10 CGPA AND 12TH WITH 71.2 PERCENTAGE. MAJOR SUBJECTS WERE PHYSICS CHEMISTRY MATHS SOCIAL SCIENCE HINDI ENGLISH ETC] [ZHDC,DU,NEW DELHI] [2014] – [2017]  [QUALIFIED GRADUATION WITH 72.33 PERCENTAGE. STREAM BACHELOR OF ARTS. MAJOR SUBJECTS ENGLISH HINDI ECONOMICS ]  [IGNOU, DELHI]  [2019]  [QUALIFIED PG DIPLOMA IN TRANSLATION WITH 61.2 PERCENTAGE]  [ENGLISH TO HINDI]  [HINDI TO ENGLISH] WORK EXPERIENCE[KIRAN PUBLICATION] [TRANSLATOR,PROOFREADER,QUALITY CHECKER] [SEPT. 2017]– [DEC. 2018]  [FREELANCE TRANSLATOR, PROOFREADING WORK AND TO CHECK THE QUALITY OF DESIRED TRANSLATION. THESE WERE AMONG MY DUTIES] [PURVI SAMHITA] [FREELANCE TRANSLATION] [MARCH 2019]– [SEPT. 2020]  [TRANSLATION] [FIREWORK TV] [ FREELANCE QC PERSON] [OCT 2020]– [PRESENT]  [QUALITY CHECK OF THE TRANSLATED WORK] **SKILLS** |