**Curriculum vitae**

**NARESH KUMAR**

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**PERSONAL DETAILS**

• Place of birth: New Delhi

• Nationality: Italian & Indian OCI card

**EDUCATION**

● Senior Secondary School certificate in art subjects, Delhi 1982.

● Certificate Course in Italian language and literature, Delhi University 1984.

● Bachelor Degree in Human Sciences, Delhi University 1985.

● Diploma Course in Italian language and literature, Jawahar Lal Nehru University (New Delhi) 1986.

● Advance Diploma Course in Italian language and literature,

Delhi University 1987.

● M.A. (P) Degree in Buddhist studies, Delhi University 1987.

● Intermediate Course in Italian language and literature ,Perugia University for Foreigners (Italy) 1987.

● Higher Degree Course in Modern European Languages and Literature, Perugia University (Italy) 2000, Thesis in Glottology (Linguistic Sciences) The Ergativity, agentivity, animacy in a typological outline, (102 out of 110 marks).

 ● Professional qualification course of Italian, English speaking Tour escort licence organised by the province of Prato (Italy) 1995.

 ● Professional qualification course of Sommelier organised by (Associazione Italiana sommelier) Perugia (Italy) 2007-2009.

**LANGUAGES**

Mother tongue: Hindi.

Excellent command: Italian, English.

Discreet knowledge: German, Spanish.

**COMPUTER KNOWLEDGE**

Internet marketing, Windows, Word, Microsoft office, Internet, Electronic post, Search engines.

**PROFESSIONAL EXPERIENCES**

Mar-Oct-2008 “ Hotel Lido” Passignano S/T (PG) Italy.

**Duties: Sales Manager (Abroad)**.

2000- Various Companies & Institute in Italy & abroad.

**Duties**: **Company secretary, Translator and Interpreter P/T**.

1996-2011 Various Companies & Travel Agencies in India-Italy.

**Duties: FreelanceTour leader,Tour escort and Interpreter P/T**.

1995-1996 “Cooperativa umbria miele” Magione (PG) Italy.

**Duties: Clerk and Consociate**.

1994-1995 “Il Cantalodole”\*\*\* Magione (PG) Italy.

**Duties: Receptionist**.

1991-1993 Various Companies & Travel Agencies in India.

**Duties: Tour leader,Tour escort and Interpreter**.

1988-1991 Various Companies & Travel Agencies in Italy.

**Duties: Tour escort and Interpreter**.

**VOLUNTARY SERVICE**

1989-1990 Prepo Disabled Community.

**Assisting the disabled.**

2000-2005 "Alisei" Association for international cooperation and Humanitarian help (NGO). **Cultural-exchange programme in local High and Senior secondary schools P/T.**

2008-2011 “USL” Local public hospitals in Umbria (Italy).

 **Interpretation-translation and office work P/T.**

**HOBBIES AND ACTIVITIES**

Practised: Photography, cine filming, cooking and reading.

Other activities: Visiting new places, meeting new people, discovering new cultures.

**AIMS**

To use my excellent language skills and vast experiences in an interesting and challenging occupation.

**Naresh Kumar**