**Muhammad Shoaib**

**Freelance Translator**

**Email:** [**muhammadshoeb00@gmail.com**](mailto:muhammadshoeb00@gmail.com)

**Facebook: https://www.facebook.com/muhammed.shoaib.1253**

**Mobile: +8801701070826**

**Objectives**

A multi-skilled, reliable & talented translator with a proven ability to translate written documents from English to Bangla (Bengali) and vice versa. A quick learner who can absorb new ideas & can communicate clearly & effectively with people from all social & professional backgrounds. Flexible in the ability to adapt to challenges.

Would like to work as a translator or interpreter for a successful and ambitious company that offers great opportunities for career development and progression.

**Work experience and Profession Reference**

* Translator at **Pakur** limited (a registered Bangladeshi language company) Since April 2018.

Pakur team;

Mobile no:01742985005

 pakur.pm@gmail.com

* Working as a Translator for **English to Bengali** language pair **Bengali Language Services** since December 2018.                                                  Nahidul Hasan

                                                                                                    Mobile no:01624348192

                                                                                               mnh.ruec@gmail.com

* Working as a Translator for **English to Bengali** language pair at local agency since January 2019.                                                     Ariful Muntasir

                                  Mobile no:+8801701060430

                                                           arifulmuntasir1@gmail.com

**Language Pairs & Translation Capacity**

**English – Bengali & Bengali – English**

**Areas of work & Interested to Work**

Specialized in: Building & Construction, Oil & Gas, Heavy Industry, Legal, Military, Education, Health, Business (contracts, annual reports, SHE etc), Immigration/Police, Arts & Culture, Automotive, etc. Computers(general)/IT/Systems/Networks/Telecom(munications)/eCommerce/Hardware/SoftwareManagement/Human Resources/Advertising/Public Relations . Business/Commerce (general)/Contracts/Finance (general)/Investment .Law/Taxation & Customs/Certificates, Diplomas, Licenses, CVs . Architecture/Construction Medical(general)/Biology(-tech,chem,micro)/Pharmaceuticals /Cardiology/Psychology. Journalism/Media/Multimedia . Paper/Paper Manufacturing • Poetry & Literature/Linguistics

**Skill**

Expert in **CAT** tools and other translation related software such as **SDL** **Trados** **Studio**, **memoQ and wordfast**  etc. Able to fluently speak **English, Bengali**. • Excellent **English** speaking and writing skills.  • Excellent communication and social skills. • Skilled in **WordPress** publishing platform for website posting/translation• Able to work with tight deadlines. • Highly skilled in **Microsoft Word, Excel, PowerPoint and Outlook**. Willing to travel and able to work under pressure.

**Rate & Payment**

I accept payments in Euro or US dollars or BD Taka by Bangladeshi Local Bank like as Agroni Bank, Dutch Bangla Bank. Translation rate per source word (basic): **0.06Euro**. Minimum Charge: **0.05Euro**. Hourly rate (proofreading): **8Euro .**  Minimum charge: **7 Euro** . The rates are negotiable**.** **Approximate number of words translated per day is 10000 to 50000**