

# Mojtaba Bazrkar

## English-Persian Translator

**Summary:** Though I am an HR professional with 15+ years of experience of comprehensive HR, Public Relations and administrative functions, **due to my field of study and my interest, I work part time as a freelance translator as well.**

**I Have over 13-year of translation experience so that know how to effectively perform the best translation in practice languages, English-Persian (Farsi). I pay attention to details and have skills to deal with highly sensitive documents and materials, and therefore to responsibly protect clients' data.**

**I Provide translation services from English to Persian or Vice Versa in the below fields:**

- Agreements, contracts and marketing materials
- Advertising & Public Relations,
- legal and business documents
- IT, Computer, commercial proposals, business letters
- financial statements, explanatory notes, statements of cash flow, auditors reports, and contracts.
- Human Resources, Management, HSE,

## Education

**Bandar Abbas Azad University, Bandar Abbas, Hormozgan**

- 2004- 2007 M.A Degree in English Translation
- 1999 – 2003 B.A Degree in English Translation

## Work Experience

**23/10/2017–Current**

HR Manager at Safbon Water Service Holding Shanghai , Tehran, Iran

**22/6/2013–22/10/2017**

HR & PR Manager at MAF Hypermarkets of PARS (Hyperstar), Shiraz & Tehran, Iran

**22/10/2008 –21/6/2013**

Public Relations Professional at Shiraz Shimi Fars Co, Shiraz, Iran

**9/2004-11/2007**

Administrative and HR Assistant and Translator in Trevi S.p.A – Iran Branch - in Shahid Rajaei Port Complex Development Project in Bandar Abbas, Hormozgan, Iran



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- **Software Skills:**  
Expertise in MS Office  
MemoQ  
SDL Trados

- **Native Language:**  
**Persian (Farsi)**