

Mohsin Afaq Khan

 MBA- Finance

 Pro Translator/Web Developer

Native Languages:

Urdu, Pashto

Contact Details

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Home Address: Hayatabad Phase 3, Sector L-2, Street No # 11, House No # 215, Peshawar, Pakistan

Personal Summary: D.O.B: 09-05-1988

A hardworking, pro-active fast translator with an upbeat and positive attitude. As an efficient and organized person, I am punctual and reliable, results driven and able to complete the projects effectively within a stipulated time, whilst having an active and dynamic approach to work and getting things done efficiently.

Would like to work as a translator for a successful and ambitious company that offers great opportunities for career development and progression.

Working Languages

* Translate English to Urdu or vice versa.
* Translate English to Pashto or vice versa.

Work Experience:

Freelance Translator **(Jun 2015- Present)**

* Translation & proofreading of general documents, advertising, media documents for many clients and agencies in US, Europe & UK.
* Translating Technical, Medical, Science, Cultural and business texts to Pashto and Urdu for clients and agencies.

**Key Skills and Competencies**

* Familiar with software translation tool (SDL Trados 2015).
* Expert and experienced in using MS Word 2016, MS Excel 2016 & Outlook.
* Experienced in WordPress and have developed a website for health and fitness ([www.healthandfitnessforall.info](http://www.healthandfitnessforall.info) ).
* Excellent communication skills.
* Experienced in Adobe Illustrator & well aware of affiliate marketing.

Rates per Word/Hour

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| * **English to Pashto (Pushto) & vice versa** - Standard rate: 0.05 to 0.06 USD or GBP per word / 12 to 14 USD or GBP per hour.
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| * **English to Urdu & vice versa** - Standard rate: 0.03 to 0.06 USD or GBP per word / 10 to 11 USD or GBP per hour.
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AREAS OF EXPERTISE

* Translation
* Proofreading
* Interpreting
* Transcription
* WordPress
* Themes Customization
* Web Development

Educational Qualifications:

* MBA (Finance) from (IMStudies), University of Peshawar 3.3/4.0 GPA (2008-2010)
* B.Com from University of Peshawar, Pakistan 1st Division (2006-2008)
* FSc from Army Public School & College, Nowshera 1st Division (2004-2006)
* Matric (10th Standard) Army Public School & College, Nowshera 1st Division (2002-2004)