****Mohammed Tarique Raza****

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 **8506868005**

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**Objective:** Seeking a challenging position in professional organization, where I could enhance my skills and strength in conjunction with the company’s goal and objective.

 **Education and Qualifications:**

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| **Courses (University or Board)** | **Duration** |
| M.A. Arabic from Maulana Azad National Urdu University-Hyderabad | 2019 |
| Passed B. A. (Hons.) Arabic from Al-Azhar University-Cairo-Egypt | 2017 |
| B. A. (Hons.) Urdu from Jamia Millia Islamia-New Delhi | 2013 |
| 12th From U.P. Board of Madrasa Education- U.P. | 2010 |
| 10th From U.P. Board of Madrasa Education- U.P. | 2008 |
| Diploma In functional Arabic from N.C.P.U.L.-New Delhi | 2010 |

**Experience:**

* Arabic Spoken Teacher (The Quran Foundation- Tolichowki-Hydrabad) (1 Year)
* C.S.R for Western Union Account US & Canada (Teleperformance, Cairo, Egypt) (6 Months)

**Freelance Experience:**

* Worked as a freelance translator cum interpreter.
* Translated documents from Arabic into English and vice versa.

**Personal Strengths:**

* Fast learning aptitude
* Adaptability to new concept and environment
* Risk taking capacity
* Having a positive attitude

##  Computer Skills & Competence:

* Basic knowledge of other aspects of Clinical Research e.g. Historical background,drug discovery and various stages of drug development process.
* Knowledge of Regulations and Guidelines with respect to Pharmacovigilance.
* Training on Periodic Safety Update Reports, Narrative Writing etc.
* Basic knowledge of MedDRA, Informed consent document, CRF, DSUR , PSUR and CDM etc
* Requirements of Good Clinical Practices.
* Sensitization Workshop on Research Methods held at National Institute of Epidemiology**, Chennai**
* Attended two day seminar on “Recent Advances in Cardiovascular Sciences” held at Amity University on 10th and 11th of feb,2015
* Participated in the “Workshop on UV,IR & HPLC instrumentation” organized at I.T.S Paramedical College, muradnagar on April 16,2014
* Attended two day National Symposium on ADR Monitoring & Pharmacovigilance at Ghaziabad on feb 9th and 10th,2013.
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* MS Office
* Urdu InPage
* English Typing
* Arabic Typing
* Urdu Typing

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|  Hobbies:   |

Reading literature

Newspaper

Playing games

 **Area of Interest:**

* Arabic to English Translation
* English to Arabic Translation
* English to Urdu Translation
* Arabic to Urdu Translation

 **Other Achievements:**

* Participated in the seminar for promotion of Arabic.
* Participated in events at college fest Azad Foundation Day.

**Personal Information:**

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| **Full name:****Date of Birth:****Gender:****Marital status:** | Mohammed Tarique Raza21 Oct, 1989MaleMarried |
| **Languages Known:** | Arabic,English,Urdu,Hindi,Persian |
| **Permanent Address:** | H.No.18-3-357/2,GMC-Kandikal Gate-Falaknuma, Hyderabad |

**Declaration:**

I hereby declare that the information furnished above is true to the best of my knowledge.

**Date:**  00 / 00 / 2019

 **Mohammed Tarique Raza**

**Place:** Hyderabad