



MOHAMMAD SHOAIB

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Objective:

To work in an innovative and challenging environment where I could explore my expertise that I obtained over the years, to further hone my skills as a versatile professional and gain valuable experience for future prospects.

Interpersonal Skills:

Work effectively and efficiently in harmony with different people. Good communication skills. Open to ideas and suggestions.

Education:

- 10th from Jamia Islamia Sanabil, Delhi in 2012 with English, Arabic, Science, Social Studies & Islamic Studies.
- 12th from Jamia Islamia Sanabil, Delhi in 2014 with English, Arabic, History, Social Studies & Islamic Studies.
- BA Arabic (Hons.) from Jamia Millia Islamia, Delhi in 2017
- Advance Diploma in Modern Arabic Language and Translation from Jamia Millia Islamia, Delhi in 2017

Freelanced:

Worked as a freelance translator on various translation projects, serving clients from USA & UK also.

Worked in TCS on a governmental translation project.

Languages Known:

- Arabic, English, Urdu and Hindi

Computer Proficiency:

- Well-versed in using computer with working knowledge of MS Office (with typing skills in Arabic & English), Inpage (Urdu Word-processor), Internet enabled work and comfortable with working on outlook. Well versed with technical working environment.

Personal Information:

Date of Birth : May 9, 1994

Marital Status : Single

Passport Number : M 2507132

Nationality : Indian

Sex : Male

Strength : A good deal of patience and hope to win, ability to work, independently as well as a team.