

MOHAMED RAZEEM RAZEEM

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📍 No. 594/3, Polgasdeniya, Katugastota, Kandy, Sri Lanka.

🚀 SKILLS

Excellent Oral and Written Communication Skills
Time Management Skills
Microsoft Office
Ability to Work Under Pressure
Computer Skills

📖 LANGUAGES

English (Highly proficient)
Tamil (Native speaker)
Sinhala, Sinhalese (Very good command)

🎯 OBJECTIVE

Highly skilled and experienced Translator with a strong background in translating legal developments in English, Tamil and Sinhala languages. Bringing forth an excellent command of these languages. And a track record of impeccable proofreading, editing and translating. Adept in accuracy assessing the context of the material. And translating it in an understandable and appropriate way. Bringing forth a positive work ethic and a commitment to efficiency and integrity.

📁 EXPERIENCE

- Translator (Class 1)** April 2000 - July 2019
Department of Agriculture
- Brought forth the ability to verbal translate written materials.
 - Finished each job with accuracy and timeliness.
 - Provided translation services in a variety of settings.
 - Maintained a high degree of professionalism at all times.
 - Consistently adhered to the principles of the association of translation companies.
 - Utilized subject matter expertise and legal knowledge to offer the most detailed and efficient translations possible.
 - Demonstrated oral and written proficiencies in multiple languages.

🎓 EDUCATION

- Diploma in Translation Studies** 1999
University of Peradeniya
- Diploma in Translation** 1998
Sri Lanka Institute of Development Administration



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