*Dear Sir/Madam,*

It gives me a great pleasure to offer my translation, localization and post editing services to your esteemed company, thanks to my experience in areas like Legal, Financial, Banking, IT, Technical, Website Localization, Marketing, Education, Politics, and etc…

Having worked with divergent translation, localization, legal, contracting and banking institutions majored in their respective core businesses; I’ve gained wide-ranged and well-established extensive experience in different translation areas and I am looking forward to gain more and more.

Hope to have business relationship with you. Please find below updated copy of my Resume.

***Objective***

*SEEKING TO BUILD A FRUITFUL BUSINESS RELATIONSHIP WITH LEADING ENTITIES SO AS TO UTILIZE & IMPROVE MY SKILLS*

***Personal Information***

**Name:** Moaaz Yousry Mohammed

1. **Nationality :** Egyptian
2. **CurrentAddress :** Maadi
3. **Mobile:** +201002901009
4. **EmailAddress :** moaaz.yousry@gmail.com
5. **DateofBirth:** 19-10-1985
6. **Marital Status:**Married

***Education***

2002-July 2007:

Division of simultaneous interpretation

 Department of English

Faculty of languages and translation

Alazhar University

**Including:**

|  |  |
| --- | --- |
| * Written translation
* Simultaneous interpretation
* English literature
 | * Economic ,political and law terms
* linguistics
* pronunciation
 |

***Areas of Experience***

* Legal
* Financial
* Banking
* IT
* Technical (Software & Hardware)
* Website Localization
* Marketing
* Politics
* General

***Career***

* Jan 2014: Translator at EY (Ernst & Young) (Main fields: Accounting and financials)
* 2013 till now: Freelancer with Ro’ya Translation (Main fields: Legal and UN)
* Jan 2013 till Dec 2013: Senior Translator at Arabize
* December 2011 till Jan 2013: Translator & Localizer at Arabize (Main Fields: Technical Translation “SAP, Microsoft, and etc”, IT and Marketing)
* Jan 2011 to November 2011: Senior Translator and Reviewer at New Horizon for Business Services - Cairo office (Headquarters in Dubai) (Main Fields: Legal, Financial and Marketing)
* 2010- 2011: Translator at Almarwa trans.
* 2008-2010: freelance translator with many organizations including, but not limited to, Iqraa in Alexandria, World Academic in Kuwait and Abdullah Majed bin Qoraiban in Dubai.

***Computer Skills***

* Excellent command of many CAT Tools (Trados, Loc Studio, Passolo, and etc…)
* Excellent command of Windows (XP & 7)
* Excellent command of office (XP, 2003 & 007)
* Touch typing
* Very good at search and research skills

***Courses***

* HRM Course at Cairo University
* Arabize Newcomers Training Course

***Best Features***

* High productivity with nonnegotiable quality
* Easy learning & quick development
* Commitment
* Agility
* Hard working
* Working under stress