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Nationality: Bangladeshi

Date of birth: 13 March 1963

Languages: Bengali (mother tongue), English (Fluent) Hindi, Urdu & Arabic (Spoken only)

English Language Proficiency: IELTS, Overall Band 7, Jeddah, 1997

Education: Bachelor of Arts, 1986 from Jagannath University College under Dhaka University.

Work Experience: My career spanned mostly in hospitality industry since 1981 with leading international hotel chains like Pan Pacific Hotels (Dhaka, Bangladesh), Guster Swiss International Hotels (Riyadh, Saudi Arabia) and InterContinental Hotels Group (Jeddah, Madinah and Makkah – Saudi Arabia). Working at the food & beverage service department gave me opportunities to interact with guests from all corners of the globe. Career moves took me from food service to the food & beverage administration and later on as Executive Secretary / PA to Regional Director of Operations and Regional General Manager, IHG Makkah & Madinah until May 2020.

Have attended various on-the-job as well as off-the-job training sessions during my hospitality industry career.

Translations: Can efficiently and effectively translate English language materials to Bengali. My translation works of a Bangladeshi English daily newspaper editorials have been used for a Bangladesh Civil Service (BCS) coaching center. Students have highly appreciated the high quality translations which they say is not available in the local market. Translated eight editorials per month since June 2017 to September 2020. Have translated approximately 20K

words to date.

References: Available upon request.