



MD. SAKIBUR RAHMAN

in



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CAREER INTRODUCTION

To work in an interactive organization that offers me a constructive workplace for communicating and interacting with customers and people.

My area of Interest are Distribution, media and operations, project management and community involvement.

WORK EXPERIENCE

FoodPanda, Thailand (May 2021-present)

- I am responsible for localizing marketing campaigns and promotions in coordination with the head office. This involves creating subtitles for promotional videos for the local team, developing push notifications, and localizing the user interface.

iflix Bangladesh (Jan 2018 – May 2020)

Subtitle Editor & Ops Representative

- Collect feedbacks and responses from region and report to HQ.
- Translate English source language shows into Bangla target language, and vice versa, or proofread and correct translated subtitles obtained from external sources. -Upkeep the glossary term sheet in the designated location on GDrive.
- Proofread and correct language and time codes of subtitle files from freelancers, vendors or distributors.
- Provide constructive feedback to freelancers and vendors regarding subtitling jobs in evaluation via supervisor.
- Ensure (QC) that all subtitles are properly translated (this includes research) and adheres to established stylistic guidelines.
- Assist in the ad-hoc translation and editing of metadata and/or marketing materials upon request from supervisor.

TRAINING

Practical Search Engine Optimization
BASIS Institute of Technology and Management, 2016

Advance Search Engine Optimization
DevsTeam Institute, 2014

ACHIEVEMENT

Ethics Club
Best Leadership Certification for Ethics and Morality

EDUCATION

Master of Arts (2015-2016)
Jahangirnagar University
Bengali Literature & Cultural Studies with CGPA 3.20

Bachelor of Arts (2015)
Jahangirnagar University
Bengali Literature & Cultural Studies with CGPA 3.0

Higher Secondary School Certificate (2011)
Govt. Rajendra College
Concentration: Science GPA 3.80

Secondary School Certificate (2008)
Faridpur Zilla School
Concentration: Science GPA 5.00

SKILLS

- Proficient in MS Office
- Digital Marketing
- Capability in problem solving, project management, Decision making and risk taking.
- Strong negotiation skill, fluent in English & Bangla

EXTRA CURRICULAR ACTIVITIES

Volunteer for Bangladesh
V Act Program, 2015
UNV Bangladesh

Emergency Medical Training
First Responder, 2014
Criticalink & Tulane University

REFERENCE

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