



Mariangeles A. Simal

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Brighton & Hove, UK

NVQ3 Administration	Adaptable	1 st Year Business Degree
Legal Secretary Diploma	Leadership	Planning & Organising
Microsoft Word, Excel, Powerpoint	Customer service	Audio Typing 60wpm

INTERPRETER
Spanish, English, Catalan

PEARL LINGUISTICS CERTIFICATES
-Community Interpreting -Legal & Court Interpreting -Mental Health and for the NHS -Health & Safety, Security, Confidentiality, Equality, Environment



2013-Present	<p>Spanish Tutor</p> <p>Spanish Tutor Brighton</p> <p><i>Self-employed/Freelance Spanish Teacher, Translator and Interpreter</i></p>	<p>I teach Spanish to GCSE, A levels, university students, the general public and companies. I teach in person or via Skype or any other onlineplatform.</p> <p>I have also worked on additional channels to support my teaching such as Youtube and Facebook.</p>	<p>2019</p> <p>I am writing a second novel</p>
2014-2015	<p>Manager</p> <p>Mari's Deli</p> <p><i>Vat registered Spanish delicatessen, Brighton</i></p>	<p>Catalogue design, advertising, logistics, finding artisan products and their suppliers to become their only distributor in the UK. Training shop assistants. Mari's Deli supplied to wholesale customers and the general public.</p>	<p>2018</p> <p>I wrote my first novel</p>
2011-2014	<p>Manager</p> <p>Natural Spanish Products Ltd.</p> <p><i>VAT registered of Spanish delicatessen business in Brighton</i></p>	<p>Catalogue design, logistic coordination, finding suppliers in Spain to become their only distributor in England. The company was supplying products to the general public and other businesses.</p>	
2000-2006	<p>Receptionist</p> <p><i>Proarq Architecture, Barcelona</i> <i>Next Training Language School, Barcelona</i></p>	<p>Attending clients in person or over the phone, maintaining databases, filing, emails, taking and forwarding correspondence, translating, interpreting and providing advice to students.</p>	