CV Maria Nikolova

**PERSONAL PROFILE**

I have worked as an EFL teacher in school in my home country (Bulgaria) for more than 12 years. My work involving organising courses, planning, preparing and delivering lessons, preparing teaching materials, helping students improve their listening, speaking, reading and writing skills via individual and group sessions, checking and assessing students' work, as well as organising and running specialist courses

Here in UK I had worked as a nursery practitioner or as a TA, working with special educational needs children in primary school for a year as well as tutor, supply ESOL teacher and translator.

I have University degree in Pedagogic with vast teaching experience, QTS from English Teaching Council and Enhanced CRB check.

I have attained Child protection awareness and child protection skills certificates.

To improve my teaching methods and approaches I had done a CELTA teacher training course at Skola English School – Soho, London. Combined with more than 12 years teaching English to people speaking other languages, the CELTA certificate is a precious addition to my career development prospective.

Languages: Bulgarian, Russian, English

Phone: 07518472561

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**EMPLOYMENT HISTORY**

**August/2014 – now – CityLit College – Holborn**

Tutor – Discover Bulgarian Language and Culture

**March 2014 – July 2014**

Qualified Teacher – Millie’s House Pre school – Fulham, London

EYFS curriculum (pre-school room)

**January 2014 – March 2014 - English Today**

ESOL **-** Supply Teacher

Teaching English to Speakers of Other Languages

Planned lessons for two weeks courses

**September 2013 – 03/2014 – Bligh Appointment**

Nursery practitioner

Looking after the welfare of children aged 6 months to 5 years

Helping the room leader in recording and planning their development

**12/2012 – now - Interpreting Direct**

Translator, Interpreter

**August 2012 till 12/12/2012 -** World News - Camden, London

Editor

Doing researches, news delivering and editing, translating articles/web pages from English to Bulgarian, create web-pages for various topics/events

**October 2011 till 09/2012 – Nina Parusheva**

Full time nanny

Providing stimulating and interesting activities, preparing healthy and nutritious meals and snacks for child, toileting, outings, help with homework and bed time routines

**June 2011 to 10/2011 -** Gainsborough Primary School

TA – SEN

Working within a specialist  autistic unit, supporting children from Key Stage 2 to Key Stage 4,  assisting with feeding and caring - experience with manual handling, PECS communication support

**March 2011 – 06/2011 -** Teddies Nursery - Loughton

Nursery practitioner

Looking after the welfare of children aged 6 months to 5 years

Helping the room leader in recording and planning their development

**03/2011 – now – Tutor – English language and literature or Bulgarian Language and literature**

**Self employed business**

**June 2010 – 03/ 2011 – Mrs Huma Khan**

Full time nanny

Helping to promote the social and educational development of three children within a busy household. Providing breakfast for them and looking after their needs from their return from school in the afternoon right up to bed time.

**October 2007 – 06/2010 – Praktiker EOOD, Sofia, Bulgaria**

Personal Assistant to the Business Development Manager

Office daily routhines:checking post, e-mails and answering to some of them; Presentations preparation for strategy meetings, countries feasibility for expansion in neighboring countries; conducting daily, weekly, monthly agenda of the Manager Expansion

**September 2006 – 10/2007 - Vocational High- school of Electronics "John Atanasov, Sofia, Bulgaria**

English Language teacher

Teaching "English Language and Literature" and Information Technoligy" in English, translating educational articles from English and creating chart, diagrams and other educational tools for the colleagues and students, interpreting at meeting and seminars with foreign students/teachers

**September 1998 – September 2006 - Vocational High-school of up-lifting, construction and transport Technique, Sofia, Bulgaria**

English Language teacher

Teaching "English Language and Literature"
Administrative and organisation work with students and class documents , participation in commissions for recruitment of new colleagues)

**EDUCATION AND TRAINING**

**from  09/2013 to  12/2013**

CELTA - Certificate in English Language Teaching to Adults – Skola – London

**from  2005-11-20 to  2005-11-30 -** Basic Computer Skills Instructor

Sofia University "St. Kliment Ohridski",
Mathematics and Information Technology faculty

**from 2002-09-01   to  2004-08-01 -** English Language and Literature Teacher

Sofia University "St. Kliment Ohridski" - Classical and New Philology

**from  1993-10-01   to  1998-06-30**

Master - Pedagogy; Management in Education; II speciallity – Journalism

Sofia University "St. Kliment Ohridski"

INTERESTS - Music, history, art, reading