

RESUME

Manu Kale

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Objective

Always looking for better opportunities to build future.

Summary:

- A competent professional with nearly 4 years of experience in Translation projects.
- Extremely knowledgeable translator with a good command over English, Marathi and Hindi (read/write/speak)
- Well versed in providing system-wide foreign language translation services in order to facilitate communication
- Able to adhere to interpretation standards and conforming to code of ethics
- Hands on experience in providing written translation and interpretation services.

IT SKILLS:

- Proficient in MS Office, with hands on experience in advanced functions in MS Excel.

Strengths:

- Ability to understand 'Between the lines' of language
- Meet the target deadlines
- Command over financial, industrial language.

Work Experience

Subtitling expert, transcriber – Translator since August 2016 – Present

- Educational books, Competitive Examinations, Quality Manuals in Marathi to English language pair
 - Subtitling of Marathi Movies in English language pair
 - Subtitling of English Serial in Marathi language pair
 - Verify information from original text in order to ensure appropriate translating.
 - Proofread end document and make any necessary changes
 - Ensure that the context of the language isn't altered during translation
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