Curriculum vitae German Language Expert

MANISH KUMAR DHIRAJ

Current Address : Flat no 316,S.NO.37/1/1,C-4/3156,Mhada HOusing

 SOciety,KHaradi,Pune-411014

Permanent Address   : Village- Jehanabad, Post- jEHANABAD, PS-

 Jehanabad, Dist- Jehanabad- 804408, Bihar ,India

Contact No. :  +9608205047

Email :   manishdhiraj0@gmail.com

Objective :  Looking forward to work in an organization where I will be provided with good learning opportunities and a rewarding career where individual talent, skills, honesty and hard-work are acknowledged.

ACADEMIC QUALIFICATIONS:

Ø  B.A in German (june2011-April2014), 1st division from Maharaja Sayaji Rao University of Baroda.

 one year learn German from max Muller bhavan newdelhi 2010 to 2011

Ø  12th passed from Jehanabad collage Jehanabad ( Bihar) in 2008, 2nd Div (53.2 %)

Ø  10th passed from Sarta.High School Sarta,Jehanabad (Bihar) in 2006, 1st Div (70%)

LANGUAGE SKILL:

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Reading | Writing | Spoken |
| german |  |  |  |
| English |  |  |  |
| Hindi |  |  |  |
| Gujarati | Can understand |

KEY SKILL & STRENGTH

* Create a comfortable working environment.
* Understanding about the other’s needs
* Excellent Communication skill in French and English
* Very fundamental, positive and dynamic approach towards work
* Love to work under pressure, manage difficult situations & come out successfully.

HOBBIES:

Ø Playing Cricket

Ø Net surfing

COMPUTER SKILLS:

Ø Package: Ms-office - Word and Excel

Ø Good knowledge of Internet browsing

 PERSONAL KEY SKILLS:

Ø Enthusiastic & responsible, good potential to inculcate new skills and hardworking.

Ø  Having interest in social works.

PERSONAL DETAILS:

Ø  Date of birth          :   4th  MARCH, 1991

Ø  Gender                   :   Male

Ø  Marital status         :   Single

Date:

Place:                                                                                                                          Signature