**CURRICULUM VITAE**

1. **FAMILY NAME**: Uriankhan
2. **SURNAME**: Yondon
3. **GIVEN NAME:** Maijargal
4. **DATE OF BIRTH**: May 12 1982
5. **SEX**: Female
6. **MARITAL STATUS**: married
7. **ADDRESS**: Chingeltei district, 6th khoroo, 6th micro district, building 24, door 28

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 E-mail: mjrgl12@yahoo.com

1. **EDUCATIONAL BACKGROUND:**

Institution: №5 secondary school, Ulaanbaatar

Date: 1989-1999

Degree: full secondary education

Institution: Otgontenger University, Ulaanbaatar

Date: 2000-2004

Degree: Bachelor of Linguistics

Specialists: English translator-teacher

1. **WORK EXPERIENCE:**

Institution: “Skyland Tour” Co.,Ltd

Date: May 2004-Nov 2006

Position: manager, responsible for making contract,

 tourists’ booking and making payment, monitoring and evaluating operation of chain tourist camps

Institution: “Tsuzuku Yme” translation bureau

Date: February 2009-until now

Position: English translator

1. **LANGUAGE PROFICIENCY**

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Reading** | **Writing** | **Speaking** |
| Native Mongolian | Excellent | Excellent | Excellent |
| English | Excellent | Excellent | Good |
| France | Average | average | Not good |

1. **OTHER SKILLS:** Sport skills: (chess, hiking, tennis)

Other: dancing, internet, travelling, cook

1. **THE PURPOSE OF THE**

**APPLICATION:** Employment