



# Mahmoud Shehatta

Freelancer DTP specialist (Typesetting)

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## My Skills

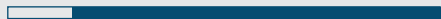
Adobe InDesign



Adobe Illustrator



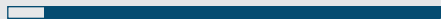
Adobe Photoshop



Microsoft Word



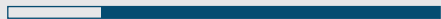
Microsoft Powerpoint



Microsoft Visio



Adobe Framemaker



## EDUCATION

**bachelor's degree in  
engineering**

2011 - 2015

Helwan University

**High School**

2009 - 2011

El-Saideya Secondary School

Giza

## OBJECTIVE

Hello sir,

My name is Mahmoud, I'm 28 years old. I'm Egyptian. I love swimming, Decoration, reading and Cooking. Also I love my work as a DTP specialist so I'm looking forward to launch a localization agency that provide DTP services and cares about quality.

## WORK EXPERIENCE

### Freelancer DTP specialist | 2019 - present

After more than 6 years in the field; I have decided to take a step further and start working for myself as a freelancer DTP specialist.

I provide DTP services for companies in the business, medical, automotive, entertainment, IT, education, technical and legal industries. and I'm committed to providing my clients with services of the highest quality. Quality is my primary focus. And I will fix any formatting issues.

I have worked for several clients and I have worked in big projects. I'm so happy to work as freelancer with different clients and companies.

### Senior DTP specialist | 2017 - 2019

Future Group Translation Services

I have worked in FG as "senior DTP specialist". I have worked with several files and documents like legal, educational, medical, Technical, financial and business projects in addition to general documents. I have done DTP for documents with different languages like Chinese, Hindi, Hebrew, Pachtu, Urdu, Persian/Farsi, Kurdish, Japanese, Korean, Arabic, German, French, Danish, Greek, English, Polish, Russian, Thai, Turkish and Swedish.

### DTP specialist | 2012 - 2016

Arabic Integrated Service (AIS)

I have started in AIS as a junior DTP specialist. I have learnt how to think as a DTP specialist. I have worked with several programs like Adobe InDesign, Adobe Illustrator, Adobe Acrobat, Adobe Framemaker, MS Word, and MS Powerpoint. I loved this job and this field so I trained and get an experience from my colleagues in this company which enabled me to train new comers after 3 years in AIS and do a QA for thier DTP tasks.

## HOBBIES

Swimming

Travelling the world

Listening to music

Reading novels

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## Certificate of Experience

**Future Group Co.**, which is one of the Middle East's largest Translation and Localization companies, hereby certifies that **Mr. Mahmoud Shehatta Mahmoud** worked for the company from **March 2017** till **February 2019** as a **DTP Executive**.

During that period, **Mr. Mahmoud** proved himself reliable and hardworking. He has very good communication skills and has shown enthusiasm and innovation in accomplishing his assigned tasks and duties.

This certificate has been issued upon his request to be presented To Whom It May Concern, with no liability whatsoever on the part of **Future Group Co.** and/or its affiliates.



HR Manager

*Hani Sherief*