

MA

[Mahlet]
[Alemu]

OBJECTIVE

[To pursue legal expertise, strong practical experience, excellent communication, Leadership sand negotiation skills and customer service abilities]



ADDRESS

[Summit Goro Road]
[Addis Ababa]
[Ethiopia]



PHONE

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EMAIL

[mahletkesete@gmail.com]

EXPERIENCE

[February,2009] – [November,2016]

[Attorney] • [Ethiopian Insurance Corporation] • [Addis Ababa, Ethiopia]

[November,2016] – [April,2019]

[Senior Attorney] • [Ethiopian Insurance Corporation] • [Addis Ababa, Ethiopia]

[April,2019] – [Now]

[Principal Attorney/Team Leader] • [Ethiopian Insurance Corporation] • [Addis Ababa, Ethiopia]

[As a team leader I am vested with so many responsibilities. Like Coordinating and representing the team, Participates in preparation of advice and litigation as the case may be, Prepare and compile periodic reports of the team, Facilitate team discussion, Review team outputs, Distribute tasks among team members, Follow up court appearance reports and act accordingly, Participate in preparing strategic plan and budget of the process, Participate in Preparation, or prepare, of local and international contract at corporate level, Guide and assist process performers on legal, issues, Sign letters of the team.]

[Board Secretary] • YALI Alumni Association Ethiopia [It is the local civic association for the YALI regional leadership center and Mandela Washington fellowship which is fully funded by US government.]

[April,2021] – [Now]

[Volunteer Translator] • [Translators without Borders] • [Worldwide]

[December,2019] – [Now]

EDUCATION

[Addis Ababa University], [Addis Ababa, Ethiopia]

➤ *Degree of Master of Laws in Human | Rights Law/ Ongoing/Thesis remaining*

[Ethiopian Civil Service University], [Addis Ababa, Ethiopia]

➤ *Degree of Master of Laws in International Law, Graduated in 2021*

[Addis Ababa University], [Addis Ababa, Ethiopia]

➤ *Degree of Bachelor of laws, graduated in 2009*

[St.Mary's College] [Addis Ababa, Ethiopia]

➤ *Diploma in of laws, graduated in 2005*

[Cumulative GPA 3.54, Certificate of Academic Excellence]

COMMUNICATION

[Excellent communication skill gained through the court Speech, Presentation and Training.]

LEADERSHIP

[I am a Team Leader in my current position, Young African Leaders Cohort 35 Alumni]

REFERENCES

[Available upon request.]

