# LEONARDO NAOTO BUSSOLIN

BRAZILIAN TRANSLATOR/REVIEWER

#### PERSONAL DETAILS

Freelance translator (English to Brazilian Portuguese) with a background in business administration, civil engineering and a passion for geek culture, movies, series, animes, literature and football (soccer). Highly committed and responsible professional, flexible, with ease of learning, good interpersonal skills and proficient in several CAT Tools.

## CONTACT

- +55 44 99943-9736
- S leonardonbussolin@gmail.com
- Maringá, PR, Brazil

#### Proz:

https://www.proz.com/profile/3355273

#### LinkedIn:

https://www.linkedin.com/in/leonardonaoto-bussolin/

#### **EDUCATION**

# Civil Engineering

Universidade Estadual de Maringá 2012-2016

# English

Instituto de Línguas - Universidade Estadual de Maringá;

Proficient in Microsoft Office suite (Excel, Word, PowerPoint);

Knowledge in AutoCAD and Corel Draw.

#### HOBBIES

- Cinema
- Series
- Animes
- Reading
- Sports

# Language pairs

English-Portuguese (Brazil)

#### **Rates**

Rates (negotiable): US\$0.03 per source word, US\$10

per hour

Minimum rate (negotiable): US\$10

Urgency rate: negotiable

# **Expertise**

Public Administration, Civil Engineering, Geek Universe

# **Dailyoutput**

3,000 words

## **CAT Tools**

SDL Trados, memoQ, Matecat, omegaT

# **Availability**

Night Time (GMT-03:00 Brasília Time) and Weekends

#### **WORK EXPERIENCE**

# **Volunteer Translator/Proofreader (2021-)**

Tree-Nation

Volunteer work translating/proofreading varied content about environmental field and actions to fight climate change.

# **Administrative Agent (2019-)**

Prefeitura Municipal de Maringá

Administrative support in finance, information and human resources management; processes, bids and contracts monitoring, tasks distribution, file organization, document creation, management and review, materials controlling, and more.

# **Administrative Technician (2018-2019)**

Universidade Estadual de Maringá

General administrative services; public service, document creation and management, materials controlling, file organization, processes monitoring, and more.

#### Intern(2014-2016)

Construtora A. Yoshii Engenharia LTDA Earning background in Civil Engineering locations.