**Resume of Lavanya G**

5, 6th Street, Kodambakkam, Chennai – 600024

Phone: 9952945967

**Objective:** Being an experienced freelancer, I wish to engage with your reputable organization and leverage my dual-language expertise.

Skill:

I have excellent typing skills and can devote more than 10 hours a day. I can transcribe both with speed and accuracy. I learnt English the right way: from reading novels by native speakers. I can think with the native speakers’ mind and translate in Tamil with the regional flavour.

I have a clear diction and specialized in IPA. I can let every spoken word of mine clearly be heard. I possess a natural flair for speaking English with focus primarily on proper pronunciation and accent.

Position interested in: Tamil Transcription/Tamil Translation/English Voice-over

Professional Summary

Education: BCom from Madras University

Year of Graduation: 1993

Marital Status: Married